

CHRISTIAN COUNTY COMMISSION

Invitation To Bid #2023-8

“Employee Drug Screening Services”

STATEMENT OF WORK Provided By:

DSI MEDICAL SERVICES, INC.

Roger Hornby

Vice President – Business Development

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04/27/2023



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EXECUTIVE SUMMARY / OVERVIEW

Contact

Roger Hornby (**Primary Contact**)
Vice President of Business Development

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E roger.hornby@dsimed.com

Jim Haug
Business Unit Manager

P 800.770.0531
E jim.haug@drugscan.com

Summary

DSI Medical Services Inc., **founded in 1991, CELEBRATING over 32 years of extensive experience of State & Federal laws outlined in the Omnibus Transportation Employee Testing Act of 1991 and The Drug-Free Workplace Act of 1988**, is a NATIONAL TPA that will provide drug & alcohol management services utilizing a HHS / SAMHSA Certified Laboratory for both initial screening and GC/MS confirmation of non-negative specimens, in order to permit CHRISTIAN COUNTY COMMISSION to meet its regulatory responsibilities under Department of Transportation (DOT) regulations including, **but not limited to, 49 CFR Parts 40, 21**



Management Reports

- DSI Medical, via i3 software that powers our website www.dsimed.com, generates the following reports for our clients:
- **DOT Annual MIS Summary:** This summary includes all drug & alcohol testing information required with the exception of refusals, education and disposition of drivers.
- Random Recap Report - provides detailed information including “donors not tested” - (available monthly/quarterly depending on client’s random program).
- Positive Recap Report - details the client’s positive donors for a requested period of time - (issued upon request).
- Donor List - details donors by a variety of sorts (i.e., location, reason for test) - (issued upon request).
- Customized Monthly Reports as required by the client are accessible anytime.
- **Bi-Annual Lab Reports - sent directly to client from the labs.**

Certificate of Accreditation



The Substance Abuse and Mental Health
Services Administration
certifies that

Alere Toxicology Services, Inc.

Gretna, LA

NLCP Laboratory Number: 0083

has successfully completed the requirements
of the National Laboratory Certification Program for urine laboratories in accordance
with the Mandatory Guidelines for Federal Workplace Drug Testing Programs.

Effective June 26,

PROFESSIONAL CERTIFICATIONS AND MEMBERSHIPS:

- Diplomat – Forensic Drug Toxicology – American Board of Forensic Toxicology (ABFT)
- Inspector – National Laboratory Certification Program (NLCP)
- Member - Society of Forensic Toxicologists (SOFT)
- Member - Midwest Association for Toxicology and Therapeutic Drug Monitoring (MATT)

MROCC

Medical Review Officer Certification Council

certifies that

Janelle A. Jaworski, M.D.

has successfully met all eligibility and examination criteria
and is hereby designated a

Certified Medical Review Officer

Certification Number: 22-163754
Effective from August 17, 2022
to August 17, 2027



INVITATION TO BID #2023-8

BID FORM

EMPLOYEE DRUG SCREENING SERVICES

Pursuant to and in accordance with the above stated Invitation to Bid (ITB), the undersigned hereby declares that they have examined the ITB documents and specifications for the item(s) listed below. The undersigned proposes and agrees, if their bid is accepted to furnish at his sole risk, cost, and expense all labor, tools, equipment, materials, supplies, facilities, transportation, bonds, insurance, delivery, and other means necessary to perform the work set out in this bid in strict accordance therewith, for the prices reflected below.

The undersigned must comply with the Department of Transportation requirements, see page 12.

COST:

	Description of Drug Screen Collections	Qty	Price:
1.	On-site D.O.T. urine analysis	Qty of 1	\$ 55.00
2.	Office D.O.T. urine analysis	Qty of 1	\$ 45.00
3.	On-site non D.O.T. urine analysis	Qty of 1	\$ 55.00
4.	Office non-D.O.T. urine analysis</		

FINAL MANDATORY COMPLIANCE CHECKLIST:

Please use the below table to ensure your bid is fully compliant before you seal it for submission. If you have any questions regarding any of these items, please call:

Kim Hopkins-Will – Purchasing Agent

(417) 582-4309

khopkins@christiancountymmo.gov

FINAL COMPLIANCE CHECKLIST	(✓)
I am submitting my bid prior to the specified deadline. (Page 1)	✓
I understand that no faxed or electronically transmitted bids will be accepted. (Page 2)	✓
I have filled out, signed, and dated the Declaration page , and I understand that failure to do so will result in rejection of my bid. (Page 13)	✓
I am including one (1) unbound original and three (3) copies of my bid. (Page 1)	✓
I must include the Bid Form starting on (Page 8), and all pages thereafter.	✓
I am enclosing my bid in a sealed envelope, and I am marking the envelope "ITB #2023-8 EMPLOYEE DRUG SCREENING SERVICES- BID DOCUMENTS – DO NOT OPEN" .	

