



2026-5

Paragon Tree LLC

Paragon Tree LLC

Supplier Response

Event Information

Number: 2026-5
Title: TREE TRIMMING & REMOVAL SERVICES - HOLDER ROAD, CLEVER, MO.
Type: Invitation to Bid
Issue Date: 2/20/2026
Deadline: 3/9/2026 09:00 AM (CT)
Notes:

**ITB #2026-5 TREE TRIMMING & REMOVAL SERVICES -
HOLDER ROAD, CLEVER, MO.**

Christian County invites qualified office supply vendors to submit responses for the **ITB #2026-5 Tree Trimming & Removal Services - Holder Road, Clever, MO.**, in accordance with the requirements stated herein.

PROJECT GOAL: Christian County Commission is accepting bids for Tree Trimming & Removal Services - Holder Road in Clever, MO.

MINIMUM AND MAXIMUM:

There are no minimum or maximum quantities guaranteed for this contract.

AWARD:

The contract will begin on the date the Commissioners award the contract.

Note: Christian County reserves the right to make a single or multiple awards for this solicitation. All contracts by the county are nonexclusive contracts.

QUESTIONS:

Submit your questions online through the Christian County Electronic Bidding portal before 9:00 a.m. February 27, 2026.

TERM: This bid is for one project only. It will be necessary to work with the Highway Administrator on the timeline for completion of these projects.

PRICING: The bidder will provide a Lump Sum price for the project. You will enter your price under the **LINE ITEMS TAB**.

NOTE: Agreements signed by Christian County must be signed by at least a majority of the members of the County Commission. Agreements must be attested by the County Clerk and approved to form by the County Counselor. In addition, the County Auditor must certify that there is an unencumbered balance available to pay the contract cost.

BID SPECIFICATIONS & QUESTIONS/ANSWERS - SEE ATTACHMENT A UNDER ATTACHMENTS TAB.

LOCATION MAP OF TREES - SEE EXHIBIT A UNDER ATTACHMENTS TAB.

NOTE: There will not be a pre-bid conference. However, you are welcome to do a site visit on your own. The trees will be marked with a white "X" that corresponds with the map.

SUBMITTAL:

Christian County proposal submittals must be made by the Christian County online ebidding portal. No hand delivered bids, faxes or emails will be accepted. Bids are due by March 9, 2026, and will close at 9:00 a.m. Register as a vendor at: <https://www.christiancountymo.gov/bidding-opportunities/>. Contact purchasing at 417-582-4309 for help with registering. No other submissions will be accepted.

Note: The County's Online Sourcing Application displays the time remaining for each event. This is the County's Official Time remaining

for the sourcing event. No other time clock, regardless of reputation, will be considered. The time remaining is displayed within the user's browser. User acknowledges that various internet browsers may not accurately display the time remaining on the screen. Due to various browser and operating system configurations some internet browsers may display the time remaining several seconds behind the actual time. User also acknowledges that internet connection speeds and operating systems may also affect the time remaining display. The County's Online Sourcing Application includes capabilities for users to see the timing remaining in the user's native time zone. It is the users' responsibility to correctly set the proper Time Zone Setting for user's company and web site users.

If the County office electronic bid system is unavailable on the due date, the deadline for submission shall be extended until the next County calendar business day, unless the bidder is otherwise notified by the County; the time of day for submission shall remain the same.

TERMS AND CONDITIONS:

View under ATTACHMENTS TAB.

It is the responsibility of the awarded bidder to know that Christian County's Terms and Conditions will prevail over all others.

INSURANCE REQUIREMENTS:

View under ATTACHMENTS TAB.

TRANSIENT EMPLOYER LAW:

Required after award is made, if applicable

Any nonresident or foreign companies who employ people in Missouri must provide:

1. A certificate from the Missouri Director of Revenue showing compliance with the Transient

Employer Law (285.230 R.S.Mo. et seq.); or

2. Proof of exemption from Section 285.230 R.S.Mo.

A Certificate of Compliance or proof of exemption must be submitted to Christian County Purchasing in regards to the transient employer law. Questions? See <http://dor.mo.gov/business/register/> or call (573) 751-0459.

EVERIFY AFFIDAVIT:

Contractor shall comply with the provisions of Missouri Revisor of Statutes Sections 285.525 through 285.550., from the commencement until the termination of this Agreement. For any contract over \$5,000 and for any public works project contract the Contractor shall provide County an acceptable notarized Affidavit stating:

That Contractor is enrolled in and participates in a federal work

authorization program with respect to the employees working in connection with the contracted services; and
That Contractor does not knowingly employ any person who is an authorized alien in connection with the contracted services.

Additionally, Contractor must provide County with documentation evidencing current enrollment in a federal work authorization program (e.g., electronic signatory page from E-verified program's memo of understanding).

AWARD:

The award shall be made to the lowest priced and most responsive and responsible vendor who conforms to this solicitation, and whose proposal is considered to be the most advantageous to the County, price and other factors considered, which includes the evaluation criteria set forth in this ITB. The County reserves the right, in the best interest of Christian County, Missouri, to reject any and all bids, to waive any minor informality or irregularity in a bid, make multiple vendor awards based on the needs of the County, and to select the offer deemed most advantageous to the County. Christian County reserves the right to reject any bid which is determined unacceptable for reasons which may include but are not necessarily limited to: 1) failure of the vendor to meet mandatory general performance specifications; and/or 2) failure of the vendor to meet mandatory technical specifications; and/or, 3) receipt of any information, from any source, regarding delivery of unsatisfactory product or service by the vendor within the past three years. As deemed in its best interests, Christian County reserves the right to clarify any and all portions of any vendor's offer.

The contract will begin on the date the Commissioners award the contract.

Note: Christian County reserves the right to make a single or multiple awards for this solicitation. All contracts by the county are nonexclusive contracts.

DECLARATION PAGE:

View under ATTACHMENTS TAB. Print, review, sign, and upload the Declaration Page under the RESPONSE TAB. The vendor hereby declares understanding, agreement, and certification of compliance to provide the items and/or services at the prices quoted in accordance with all terms and conditions, requirements, and specifications of this original invitation to bid. By signing this document, you certify that the company you represent is not disbarred by the U.S. government under the SAM.gov website and/or any entity in the state of Missouri. The vendor further agrees that upon receipt of an authorized purchase order from the Christian County Commission or when a Notice of Award is signed and issued by the Commission, a binding contract shall exist between the vendor and Christian County. An authorized Company representative's signature is required to confirm

understanding of this statement.

HISTORY:

Christian County is a first-class county without a charter form of government. The governing body of Christian County is the County Commission. The Commission consists of a Presiding Commissioner, a Western Commissioner, and an Eastern Commissioner. Its county seat is Ozark, Missouri. The County was organized in 1859 and continues to be one of the fastest-growing counties in the state. Cities in Christian County include Billings, Clever, Fremont Hills, Highlandville, Nixa, Ozark, Sparta, and Village of Saddlebrooke.

Contact Information

Contact: Kimberly Hopkins-Will, MBA, CPPO, CPPB, NIGP-CPP

Address: Christian County Purchasing
202 West Elm Street
Ozark, MO 65721

Phone: 1 (417) 582-4309

Email: purchasing@christiancountymo.gov

Paragon Tree LLC Information

Contact: Jeffery Don Tarkington
Address: 811 Frisco Ave
Henryetta, OK 74437
Phone: (918) 554-0000
Email: j.tarkington@yahoo.com
Web Address: www.paragontreellc.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Jeff Tarkington
Signature

info@paragontreellc.com
Email

Submitted at 2/23/2026 04:37:59 PM (CT)

Requested Attachments

DECLARATION PAGE MUST BE UPLOADED HERE

499EAB25-736E-45CA-A09E-
02CBFEE73612.pdf

THIS IS REQUIRED OR YOUR BID WILL BE NONRESPONSIVE! The declaration Page must be filled out and signed and uploaded for this bid to be responsive. By not uploading the page your bid will be considered nonresponsive.

Note: Please do not list any exceptions on the Declaration page as they will not be considered.

E-VERIFY AFFIDAVIT OF COMPLIANCE AND MOU FORM

No response

E-VERIFY AFFIDAVIT OF COMPLIANCE AND MOU FORM

Bid Attributes

1 Christian County Bidder Requirements Terms and Conditions

Please download and thoroughly review the CHRISTIAN COUNTY BIDDER RESPONSIBILITIES & TERMS AND CONDITIONS REV. 1125 and acknowledge your acceptance below.

Yes

2 Exceptions to Christian County Bidder Requirements Terms and Conditions

If responder indicated, above, there are exceptions to the CHRISTIAN COUNTY BIDDER RESPONSIBILITIES & TERMS AND CONDITIONS REV. 1125, please provide details below. If no exceptions, please enter N/A.

N/A

3 Time Remaining

The County's Online Sourcing Application displays the time remaining for each event. This is the County's Official Time remaining for the sourcing event. No other time clock, regardless of reputation, will be considered.

The time remaining is displayed within the user's browser. User acknowledges that various internet browsers may not accurately display the time remaining on the screen. Due to various browser and operating system configurations some internet browsers may display the time remaining several seconds behind the actual time. User also acknowledges that internet connection speeds and operating systems may also affect the time remaining display.

The County's Online Sourcing Application includes capabilities for users to see the timing remaining in the user's native time zone. It is the users' responsibility to correctly set the proper Time Zone Setting for user's company and web site users.

☒ I have read and agree.

4 Bid Requirements

Please download and thoroughly review the BID REQUIREMENTS and acknowledge your acceptance below.

Yes

5 Submission Response

All submittal responses must be submitted online via our electronic system. No fax or email submissions will be accepted.

6 Communications Statement

Contact between vendors and Christian County personnel during the proposal process or evaluation process is prohibited. Any attempt by vendors during the proposal process to contact Christian County personnel may result in disqualification. All communication shall go through the Purchasing Agent during this competitive process. All questions received and the corresponding answers will be distributed to all bidders. The deadline for questions about this proposal is stated in the Bid Activities and the County will not respond to questions after this time and date. Response to questions will be posted in the form of an addendum to this proposal. The vendors will be responsible for checking the website for any posted addenda.

7 Attachments Required

Be sure to upload all required documents and forms to the "Response Attachments" tab of this bid event.

8 Proposal Opening

Any proposal received later than the specified time will not be accepted.

If the County office electronic bid system is unavailable on the due date, the deadline for submission shall be extended until the next County calendar business day, unless the bidder is otherwise notified by the County, the time of day for submission shall remain the same.

9 Section 2

BIDDER REQUIREMENTS

The following items require an answer

10 Conflict of Interest Questionnaire

Does this vendor have conflict of interest with Christian County?

No

11 Conflict of Interest pt. 2

If responder stated there is a conflict of interest with the County of Christian, please list the name and details below. If no conflict exists, enter N/A.

N/A

12 Anti-Collusion Statement

I affirm that I am duly authorized to execute this contract; that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

☒ I agree.

13 Debarment or Suspension Certification

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of good or services equal to or in excess of \$100,000. Vendors receiving individual awards of \$100,000 or more and all sub-recipients must certify that the organizations and its principals are not suspended or debarred.

(I) Certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency under the Federal OMB, A-102, common rule.

Failure to certify will render bidder non-responsive and will not be considered for award.

Agree

14 No Deviations or Exceptions

I certify that there are NO deviations or exceptions from the attached specific terms, conditions, and specifications.

Agree - No Deviations

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5**Deviations and Exceptions**

If your company intends to deviate from the Specifications listed in the attached documents, all such deviations and exceptions must be listed here, with complete and detailed conditions and information included. The County will consider any deviations or exceptions in its bid award decisions. The County reserves the right to accept or reject any proposals based upon any deviations indicated below. If none, please enter N/A (Not Applicable).

N/A

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6**Invoices**

Invoices will be submitted to the **Christian County Accounts Payable at 100 W. Church St., Room 100, Ozark, Missouri 65721** or emailed to: **invoices@christiancountymo.gov**. Invoices should be delivered with the materials and packing slip. Payment will be made within 30 days from receipt of an accurate invoice.

Services or goods must be received before payment can be made. The vendor shall submit all reports required herein, along with a copy of each invoice, as supporting documentation with the monthly statement. Other than the payments and reimbursements specified above, no other payments or reimbursements shall be made to the vendor for any reason whatsoever, including, but not limited to, taxes, shipping charges, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.

Notwithstanding any other payment provision of the contract, if the vendor fails to perform required work or services, fails to submit reports when due, or is indebted to the United States, Christian County may withhold payment or reject invoices under the contract.

Final invoices are due no later than thirty (30) calendar days after the expiration of the contract. Christian County shall have no obligation to pay any invoice submitted after such date. If a request by the vendor for payment or reimbursement is denied, Christian County shall provide the vendor with written notice of the reason(s) for denial.

If the vendor is overpaid by Christian County, upon official notification by Christian County, the vendor shall provide Christian County with a check payable as instructed by Christian County in the amount of such overpayment. The vendor shall submit the overpayment to Christian County at the address specified. The vendor shall agree and understand that Christian County shall be solely responsible for payment for only those services requested by Christian County.

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7**Indemnification**

Indemnity Agreement: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Christian from its own negligence.

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8**FIRM QUALIFICATIONS****FIRM QUALIFICATIONS**

Bidder to provide complete details as to how their firm is qualified to perform the work identified within this ITB. Please answer the questions below.

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General Company Information

Please provide your general company information:

Name of Company

Years in Business

Owners name and contact information

PARAGON TREE LLC 9 months in business under this name, 11 years managing for several electric cooperatives with Riggs Tree service out of Grove Oklahoma. Jeff Tarkington, 918-554-0000 info@paragontreellc.com or jeff.tarkington@paragontreellc.com

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Applicable Job History

Please provide applicable job history. What projects have you worked on that would prepare you for this job?

11 years managing crews that do the same job duties with the addition of residential and transmission line, under this current company name we have done projects from residential to commercial such as department of wildlife conservation and commissioner of lands.

2
1

Project Manager

Provide the Project Manager's name and contact info.

same as above, we are a small business, i Jeff Tarkington will be the manager. We believe that keeping things small creates an advantage of being able to offer a better service than competitors who try to manage too much at once.

2
2

Certifications

List any certifications you have for this type of work; if none, write "none."

Osha 10, arboriculture safety, nims, terex safety for several different topics, also have dielectric principles and safety and can legally certify our own equipment, have several other certificates for arial trucks, chippers and related topics.

2
3

Christian County Prior Projects

Please list any applicable prior projects completed for Christian County Commission; if none, write "none."

none

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Reference One

Please provide three references of companies you have done business with in the past five years with a similar scope and size project.

Name of Company:
Representative Name
Representative Email
Representative Phone

McIntosh county Kenneth Crosby kcrosby@mcintoshcountyok.gov 918-575-7595

2
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Reference Two

Please provide three references of companies you have done business with in the past five years with a similar scope and size project.

Name of Company:
Representative Name
Representative Email
Representative Phone

oklahoma state clo.agleases@clo.ok.gov 405-521-4200

2
6

Reference Three

Please provide three references of companies you have done business with in the past five years with a similar scope and size project.

Name of Company:
Representative Name
Representative Email
Representative Phone

odwc Glennan Winkle glennanwinkle@odwc.ok.gov 405-522-6144

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7

AUTHORIZED SIGNATURE

As authorized signatory, you are agreeing that you have legal authority to sign on behalf of your company. Is this correct?

Note: If you enter no this bid will be nonresponsive.

You must upload the Declaration page with a wet signature or you bid will be nonresponsive. See bid attachments to print the Declaration page and upload in the Response page.

Yes

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DECLARATION

The vendor hereby declares understanding, agreement, and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications of this original invitation to bid. The vendor further agrees that upon receipt of an authorized purchase order from the Christian County Commission or when a Notice of Award is signed and issued by the Commission, a binding contract shall exist between the vendor and Christian County. By clicking "I have read and accept" you are declaring that you are approving the above.

Yes

Electronic Sealed Bid Security

Euna Procurement, powered by IonWave was designed to maintain the security of the solicitation process, including protecting the integrity of sealed bid/proposal responses. Key security features in the system include:

All sealed bid/proposal data is stored in encrypted fields while the solicitation is still available for supplier responses. Each buyer and supplier user account has its own password, with options available to the Demo Agency for dictating password requirements/complexity.

All data transmitted between end users and the system is encrypted using industry standard SSL technology.

Passwords are stored in an encrypted format using a one-way hash. This works to protect passwords from anyone with access to the database.

User sessions are validated to help prevent hijacking and expire after inactivity.

Key buyer and supplier activities are audited, such as response submission or solicitation unsealing.

Two primary levels of security exist to ensure bidders/proposers can only access their own bid/proposal data:

First, all sealed bid/proposal data is encrypted at the database level utilizing a security key uniquely generated for each bidding/proposing event. This protects the sealed data from everything but the bidding/proposing application itself, which is the only component that has the security logic and seeds required to generate the security key. This provides protection from system administrators and any potential risks of external hackers.

Second, the application includes security checks on every page that displays bid/proposal data to ensure that only the vendor who entered sealed bid/proposal data can view their own sealed bid/proposal data. All other users are denied access to sealed bid/proposal data by these security checks.

As a result of the above-mentioned security measures, sealed bid/proposal information is sealed in an electronic lockbox and unavailable to all system users until after a bid/proposal due date and time passes. Electronic Bid/Proposal Responses are time-stamped upon acceptance by the system. Time-stamps are reported in the Respondents report and in the Bid/ Proposal History logs. Authorized users, as established by system roles, may "Unseal" a bid/proposal at the appropriate time to begin bid/proposal evaluation and review.

General System Security

We utilize standard security mechanisms:

1. Enterprise Firewall protection
2. Secure separation of web cluster and databases.
3. Data reads are conducted utilizing stored procedures in order to prevent injection or SQL modification attacks.
4. Application user accounts are limited to execution of stored procedures.
5. Access to the system requires a correct username and password.
6. All data is secured at rest and in transit at the storage level.
7. Data backups are also encrypted and stored outside of the production environment.

Physical Security

IonWave has chosen to host our infrastructure in an extremely secure, redundant data center to ensure environmental conditions do not affect uptimes. This facility is protected by multiple levels of card key, biometric, and 24/7 guards to provide maximum security.

Bid Lines

1	LOCATION: HOLDER ROAD, CLEVER, MISSOURI
	- SEE MAP - EXHIBIT A UNDER ATTACHMENT TAB
	- LUMP SUM
	- *****
	Quantity: 1 UOM: LUMP SUM Price: \$28,900.00 Total: \$28,900.00
	Item Notes: Remove trees along specific locations, including stump grinding. Trim back limbs on trees to a minimum clearance of 25 ft.
	- All materials must be removed from the right-of-way by Contractor at the time that it is cut (no work zone shall be opened with debris still in right-of-way).
	- All traffic control must be provided by Contractor and meet current specifications outlined in the Manual on Uniform traffic Control Devices (MUTCD).
	- Bid shall include any overhead, mobilization, operators, fuel, and other expenses necessary for completion of project.
	- See Bid SPECIFICATION under the ATTACHMENTS TAB for more information.
-	
-	

Response Total: \$28,900.00