



Christian County Commission

Notice is hereby given that the Christian County Commission met in Regular Session at:
The Historic Christian County Courthouse
100 W. Church St. Room 100
Ozark, Missouri, 65721

on the 30th day of **January 2025** at **9:30 a.m.**

MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Johnny Williams	Western Commissioner	Present	9:30 a.m.	11:09 a.m.
Bradley A. Jackson	Eastern Commissioner	Present	9:30 a.m.	11:09 a.m.
Lynn Morris	Presiding Commissioner	Present	9:30 a.m.	11:09 a.m.
Madi Raines	Minutes Secretary	Present	9:30 a.m.	11:09 a.m.

Attendees: Assessor Danny Gray, Collector Ted Nichols, County Clerk Paula Brumfield, Recorder Kelly Hall, Employee Services Director Amber Bryant, Highway Administrator Miranda Beadles, Kelsee Embree, Ashley Hannah, Kim Hopkins-Will, Mitchel Uner

Wayne Siebold

9:30 a.m. A quorum was established.

Items to be removed from the consent agenda:

Presiding Commissioner Morris entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today January 30, 2025, as posted, Christian County Commission's regular session minutes dated January 16, 2025; Christian County Commission's regular session minutes dated January 21, 2025; Christian County Commission's regular session minutes dated January 23, 2025; and Christian County Commission's regular session minutes dated January 28, 2025. There are no financials to address. Eastern Commissioner Jackson so moved. Western Commissioner Williams seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The Commission met with Recorder Kelly Hall and Purchasing Manager Kim Hopkins-Will for a contract renewal of RFP #2023-3 Document Technology Solutions for Restoration Services.

Presiding Commissioner Morris entertained a motion to approve the contract renewal of RFP #2023-3 document technology solutions for restoration services to Sutterfield Technologies. Eastern Commissioner Jackson so moved. Western Commissioner Williams seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The Commission met with Assessor Danny Gray and Purchasing Manager Kim Hopkins-Will for a contract award for Change Finder Software (aerial photography and change detection services).

Presiding Commissioner Morris entertained a motion to approve the contract award for change finder software (aerial photography and change detection services) to Pictometry International Corp. DBA EagleView. Eastern Commissioner Jackson so moved. Western Commissioner Williams seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The Commission met with Employee Services Director Amber Bryant for policy updates. Policies presented today were presented at the Tuesday, January 28th meeting and discussed fully. The first policy presented is the weather closure policy, as of discussion on Tuesday no changes will be made to this policy.

The second policy discussed was Emergency Pay Hours (special circumstance hours).

Presiding Commissioner Morris entertained a motion to approve the updated policy, Emergency Pay Hours with clarified verbiage concerning special circumstance hours. Western Commissioner Williams so moved. Eastern Commissioner Jackson seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The third policy discussed was travel and meal allowance.

Presiding Commissioner Morris entertained a motion to approve the updated policy, Travel & Meal Allowance. Western Commissioner Williams so moved. Eastern Commissioner Jackson seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The fourth policy discussed was a modification to the Paid Time Off (PTO) policy. Director Bryant presented two options. The new policy will take effect February 02, 2025, which reflects PTO changes on the second payroll of February.

Presiding Commissioner Morris entertained a motion to approve the updated policy, Paid Time Off (PTO), updating the tiers of service. Eastern Commissioner Jackson so moved. Western Commissioner Williams seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The fifth policy to discuss (not previously discussed on Tuesday) is the Recording of Work Hours policy that currently states that any department/office that utilizes paper timecards will send them to the payroll clerk for entry and to retain.

Presiding Commissioner Morris entertained a motion to approve the updated policy, Recording of Work Hours, updating who will retain paper timecards if still utilized by departments/offices. Eastern Commissioner Jackson so moved. Western Commissioner Williams seconded the motion.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The sixth and seventh policies to discuss (not previously discussed on Tuesday) are small modifications to existing policies that do not change the policy themselves. Those policies are Holidays Observed-Paid, and Drug Testing Policy.

The Commission met briefly for communications.

10:12 a.m.

Presiding Commissioner Morris entertained a motion to enter into closed session per RSMo 610.021.3 (Personnel) by means of roll call. Eastern Commissioner Jackson so moved. Western Commissioner Williams seconded the motion.

Roll Call Vote.

Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

11:09 a.m.

Presiding Commissioner Morris entertained a motion to exit closed session and resume regular session by means of roll call. Western Commissioner Williams so moved. Eastern Commissioner Jackson seconded the motion.

Roll Call Vote.

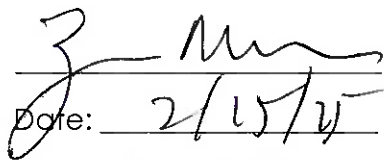
Aye: Jackson, Morris, Williams. Nay: None. Absent: None. Abstain: None.

The meeting was adjourned at 11:09a.m.



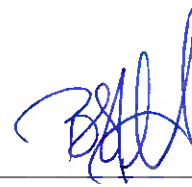
Date: 2-25-25

Johnny Williams
Western Commissioner



Date: 2/15/25

Lynn Morris
Presiding Commissioner



Date: 2-25-25

Bradley A. Jackson
Eastern Commissioner