



Christian County Commission

Notice is hereby given that the Christian County Commission met in Regular Session at:
 The Historic Christian County Courthouse
 100 W. Church St. Room 100
 Ozark, Missouri, 65721
 on the **17th** day of **June 2024** at **9:30 a.m.**

MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	9:30 a.m.	9:47 a.m.
Bradley A. Jackson	Eastern Commissioner	Present	9:30 a.m.	9:47 a.m.
Lynn Morris	Presiding Commissioner	Absent		
Kayla Countryman	Commission Executive Assistant	Present	9:30 a.m.	9:47 a.m.
Madi Raines	Minutes Secretary	Present	9:30 a.m.	9:47 a.m.

Attendees: Auditor Amy Dent, County Clerk Paula Brumfield, Employee Services Director Amber Bryant, Maintenance Supervisor Richard Teague, John Beadles, Mitchel Urner

A quorum was established.

Items to be removed from the consent agenda:

County Clerk Paula Brumfield appointed Western Commissioner Hosea Bilyeu as Presiding Commissioner for today's meeting.

Western Commissioner Bilyeu entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today, June 17, 2024, as posted, and County Commission's regular session minutes dated June 13, 2024. Eastern Commissioner Jackson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Jackson. Nay: None. Absent: Morris. Abstain: None.

The Commission met with Maintenance Supervisor Richard Teague concerning an emergency purchase/procurement.

On Wednesday (6/12) it was reported that the front lobby elevator in the Justice Center was not working. Kone, Inc. was called out for assessment and noted a new circuit board would be required. As circuit boards are on backorder and would take over a month to receive, Kone, Inc. suggested modifying another circuit board and having it installed by Monday (6/17). As the lobby elevator is primarily used by the public and it being out would cause a disruption in county services, an emergency purchase was deemed necessary. The total expenditure was \$6,226.38; the Auditor was notified and verified the expenditure.

Western Commissioner Bilyeu entertained a motion to approve the emergency purchase E2024-1 in the amount of \$6,226.38 to Kone, Inc for repair of the Justice Center elevator as presented. Eastern Commissioner Jackson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Jackson. Nay: None. Absent: Morris. Abstain: None.

The Commission met for a work-study discussion concerning county operations.

Auditor Amy Dent noted that as Commissioner Morris is out for an extended period of time, she wanted to get everyone together to discuss financial operations that include accounts payable, payroll, and any checks that the Treasurer's Office makes. Auditor Dent noted that the last two weeks her accounts payable clerk has spent over 14 hours unable to complete her work, waiting for a 2nd approval and that does not sit well with her. Auditor Dent added that she is aware of delays in other financial operations as well and would like to work together to come up with a solution, a possible schedule or plan to speed the approval process up moving forward.

Western Commissioner Bilyeu inquired with Eastern Commissioner Jackson if he had the capabilities to approve remotely (when he is not present in the building). Eastern Commissioner Jackson noted that currently he does not utilize approvals remotely, as he likes to view a document in its entirety prior to approving. He checks his desktop computer anytime he is in the building or comes in when he receives a communication that there is a packet etc. needing approval. Western Commissioner Bilyeu noted he can view everything he needs to see, with integrity to remotely approve from his personal phone. He added that being able to approve remotely, to him is incredibly important as there are times, they are both not physically present. Eastern Commissioner Jackson noted that he had no problem adding the link to his phone to have the capability to approve remotely, as long as he is able to view everything properly.

Ms. Raines (payroll clerk) inquired if Eastern Commissioner Jackson had the capability of checking his county emails on his county provided phone when he is away from the building as she does not like having to utilize her personal phone, or asking County Clerk Brumfield, Auditor Amy Dent, or Ms. Countryman to utilize their personal phones in order to communicate for approvals. Eastern Commissioner Jackson stated that he does not check his email often, but he could set a reminder to check it more often. He added that he does not intend to delay anyone from doing their job or hold up progress, but he does not sit at his computer all day. Western Commissioner Bilyeu inquired of Ms. Raines regarding the use of her personal phone, Auditor Dent and Ms. Raines echoed that the issue was Sunshine, that Ms. Raines' phone would be open to discovery.

Western Commissioner Bilyeu stated that the quickest way to get ahold of him, or to communicate is to contact his personal phone via text as often he does not carry his county provided phone as he cannot fathom carrying two phones all the time. Western Commissioner Bilyeu did add that he does check his county email at least hourly when

he is not present, but anything needing immediate attention would be a delay as he does not constantly check emails.

Western Commissioner Bilyeu ended the meeting by stating that Eastern Commissioner Jackson would be obtaining the capability to approve remotely. No action was taken.

The Commission had a brief discussion concerning communications.

The meeting was adjourned at 9:47 a.m.



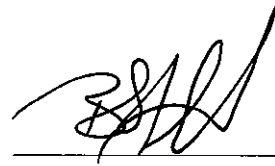
Date: 6-27-24

Hosea Bilyeu
Western Commissioner

ABSENT

Date: _____

Lynn Morris
Presiding Commissioner



Date: 6-27-24

Bradley A. Jackson
Eastern Commissioner