



## Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

**SCHEDULED**

**MEETING ATTACHMENTS (ID # 5443)**

Meeting: 04/25/24 09:00 AM  
Department: County Clerk  
Category: Meeting Items  
Prepared By: Madi Hires Raines  
Initiator: Madi Hires Raines  
Sponsors:  
DOC ID: 5443

# Meeting Attachments

### ATTACHMENTS:

- 25 APR 2024 FINANCIAL - CERTIFIED COURT ORDER #04-25-2024-01 (PDF)
- 25 APR 2024 FY23 SALES TAX DISTRIBUTION AWARDS (PDF)
- 25 APR 2024 - ITB #2024-6 AWARD OF STRIPING SERVICES- COUNTY ROADWAYS (PDF)
- 25 APR 2024 - ITB #2023-14 - STEVE'S AUTOMOTIVE (PDF)
- 25 APR 2024 - ITB #2023-14 - MITCHEM TIRE COMPANY (PDF)
- 25 APR 2024 GAZEBO UPDATE - ADA COMPLIANCE (PDF)
- 25 APR 2024 MAINTENANCE QUARTERLY REPORT - Q1 (PDF)

The Treasurer is hereby ordered to pay the following entities:

RECEIVED

APR 19 2024

CART

PAULA BRUMFIELD  
COUNTY CLERK @ 8:49 AM

April 22, 2024

Receipt #:

April 2024 Term

*TB*

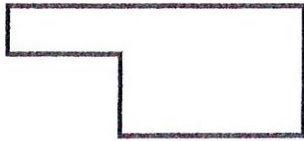
| AMOUNT RECEIVED      |            | 222-43354 | 180,683.79 | CHECK/DFT |
|----------------------|------------|-----------|------------|-----------|
| BRIDGE               |            | 15.00%    | 27,102.57  |           |
|                      | ROAD MILES |           |            |           |
| COMMON 1             | 297.51     | 29.67%    | 53,608.88  |           |
| COMMON 2             | 280.69     | 27.99%    | 50,573.39  |           |
| BILLINGS SPECIAL     | 103.25     | 10.30%    | 18,610.43  |           |
| GARRISON SPECIAL     | 24         | 2.39%     | 4,318.34   |           |
| OZARK SPECIAL        | 102.97     | 10.27%    | 18,556.23  |           |
| SELMORE SPECIAL      | 27.5       | 2.74%     | 4,950.74   |           |
| SOUTH SPARTA SPECIAL | 11.1       | 1.11%     | 2,005.59   |           |
| STONESHIRE           | 5.3        | 0.53%     | 957.62     |           |
| TOTAL ROADS          | 852.32     | 100.00%   | 151,977.48 |           |
| TOTAL BRIDGE         |            |           | 27,102.57  |           |
| TOTAL DISBURSED      |            |           | 180,683.79 |           |

*[Signature]*  
 Presiding Commissioner Lynn Morris  
 ABSENT  
 Western Commissioner Hosea Bilyeu  
*[Signature]*  
 Eastern Commissioner Bradley A. Jackson



IN TESTIMONY WHEREOF I, have hereunto set my had and affixed the seal of said Commission, at my office in Christian County this, the 25th day of April, 2024.

*[Signature]*  
 Paula Brumfield, Clerk of the County Commission



**CHRISTIAN COUNTY**  
**HIGHWAY DEPARTMENT**

December 12, 2023

Billings Special Road District  
Stoneshire Special Road District  
Ozark Special Road District  
Selmore Special Road District  
South Sparta Special Road District

All:

Please find attached the application for Christian County's Sales Tax Distribution Program for 2024.

Please return to the Highway Department no later than Wednesday, January 31, 2024. Projects received after that date will not be considered.

Following the receipt of all eligible applications, the County Commission, along with the County's Highway Department, will review the various road safety improvements proposed for 2024. Attached is a Project Application form that must be completed and returned to the County along with supporting documentation.

Once projects are selected and awarded, an Intergovernmental Agreement (IGA) will be distributed for your approval, signature and return (original document) to the County for completion.

We look forward to receiving your applications.

Sincerely,

Miranda Beadles, P.E.  
Highway Administrator

Christian County Sales Tax Revenue Distributions

*Information for Special Road Districts*

**2024 Evaluations and Project Approach**

The 2024 applications, evaluations and distributions will continue to incorporate the emergency/safety needs of the Special Road Districts. The primary purpose of the program is to assist with needs as they relate to safety and not just continuous maintenance.

The program is a system to process and rank the transportation needs of the Special Road Districts within Christian County. The criteria and methods of analysis are applied to different categories, but share the following common features:

- *Objective Criteria:* Whenever possible, criteria used to evaluate improvements are based on measured, objective and available data. In cases where this is not possible, professional judgement is used based on the information supplied to the County from the applicant.
- *A Defensible Method of Screening:* The evaluation process cannot consider all possible improvements within a District. For each category, a process is necessary to screen out improvements which are not needed in the foreseeable future and increased consideration can then be given to projects requiring immediate attention.
- *Balance:* Programming decisions are made with the consideration of several factors, including but not limited to technical analysis, need (health, safety & welfare) and funding availability.
- *Documented Process:* Christian County documents both the process and the results of the evaluation and award process.

**Standard Evaluation Factors**

Note: This table is not to be filled out by Applicant. It is available for reference and use when completing project applications.

| <b><i>Criteria</i></b>  | <b><i>Information/Guidance</i></b>   | <b><i>Weight/Points</i></b> |
|---|--|-----------------------------|
| Safety and Operation<br>- Collision Data<br>- Sight Distance<br>- Existing Operations/Costs | Provide information in relation to crashes, potential crashes, sight distance, pedestrian concerns, crests and sags, driveway spacing and all other roadway safety items for your project. | 40 Points                   |
| Hazard Mitigation<br>- Stormwater Safety<br>- Flooding<br>- Damage                          | Describe projects that may address stormwater/flooding safety and will reduce the need for future repair expenditures by the District.   | 20 Points                   |

|   |   |           |
|---|---|-----------|
| Standards <ul style="list-style-type: none"> <li>- Existing Lane Width</li> <li>- Edge Treatments</li> <li>- Surface/Structural Conditions</li> <li>- Current Alignments</li> </ul> | Non-standard sections should be described in detail. Description should include how the non-standard sections create safety concerns.           | 20 Points |
| District Need <ul style="list-style-type: none"> <li>- Ability to fund in-house</li> <li>- Maintenance vs Improvement</li> </ul>  | This is a need-based program and projects that only address maintenance or projects that can/could be funded by a District may not be eligible. | 20 Points |

Maximum Amount to be Requested: \$100,000.00

Maximum Number of Projects for Each District: 1

CHRISTIAN COUNTY SALES TAX REVENUE DISTRIBUTION PROGRAM  
FY 2024  
APPLICATION FOR FUNDING

AGENCY INFORMATION

AGENCY Billings Special Road District  
MAILING ADDRESS P.O. Box 328 Billings, MO. 65610  
EMAIL ADDRESS billings.srlddist@att.net  
CONTACT NAME Danny Garbee Sec./Treas  
CONTACT PHONE office (417) 744-4485 Cell (417) 880-9589

PROJECT INFORMATION

PROJECT NAME Billings 2024 Asphalt Surface Projects  
PROJECT DESCRIPTION (ATTACH  
ADDITIONAL PAGES, IF  
NECESSARY) Approx 3.1 mi wedge & overlay HMA L

TOTAL PROJECT COST \$ 329,000.<sup>00</sup>  
TOTAL FUNDING REQUESTED  
FROM PROGRAM \$ 100,000.<sup>00</sup> (MAX. \$100,000.00)  
PERCENT OF TOTAL COST 31% %  
ESTIMATED START DATE June 2024  
DURATION 6 mo.

APPLICANT CHECKLIST

- COST ESTIMATE  
 DESIGN DRAWINGS  
 QUANTITIES  
 MAPS  
 PHOTOS  
 TYPICAL SECTION(S)

OTHER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHRISTIAN COUNTY USE ONLY

DATE RECEIVED: \_\_\_\_\_  
APPLICATION COMPLETE: Y/N  
RFI NEEDED: Y/N

INITIALS \_\_\_\_\_

CHRISTIAN COUNTY SALES TAX REVENUE DISTRIBUTION PROGRAM  
FY 2024  
APPLICATION FOR FUNDING

AGENCY INFORMATION

AGENCY Ozark Special Road District  
MAILING ADDRESS PO Box 688 Ozark, Mo 65721  
EMAIL ADDRESS Commissioners@osrdmo.gov  
CONTACT NAME Chris Somers  
CONTACT PHONE 561-756-2591

PROJECT INFORMATION

PROJECT NAME N. Fremont Rd Overlay 3"/Repair  
PROJECT DESCRIPTION (ATTACH N. Fremont Rd (At the bridge located  
ADDITIONAL PAGES, IF North of Ozark West Elem school) North 1.2 miles  
NECESSARY) to 6935 N. Fremont Rd. See Additn Page

TOTAL PROJECT COST \$ 400,000.00  
TOTAL FUNDING REQUESTED 100,000.00 (MAX. \$100,000.00)  
FROM PROGRAM

PERCENT OF TOTAL COST 40 %

ESTIMATED START DATE June 2024.

DURATION 3 weeks.

APPLICANT CHECKLIST  COST ESTIMATE To Be supplied  OTHER: \_\_\_\_\_  
 DESIGN DRAWINGS \_\_\_\_\_  
 QUANTITIES \_\_\_\_\_  
 MAPS \_\_\_\_\_  
 PHOTOS \_\_\_\_\_  
 TYPICAL SECTION(S) \_\_\_\_\_

CHRISTIAN COUNTY USE ONLY

DATE RECEIVED: \_\_\_\_\_

APPLICATION COMPLETE: Y/N

RFI NEEDED: Y/N

INITIALS \_\_\_\_\_

OZARK SPECIAL ROAD DISTRICT  
PO Box 688  
Ozark MO 65721

OSRD Commissioners  
Barbara Hover Chris Somers Jerry Countryman

**January 30, 2024**

**Miranda Beadles, PE  
Christian County Highway administrator  
1106 W. Jackson Street  
Ozark, Mo 65721**

**Re: North Fremont Road Improvements Funding Allocation**

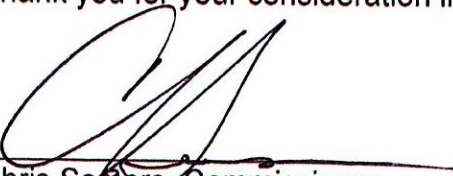
This letter a request funding assistance for the repairing, milling and overlay of North Fremont Road from the north side of the bridge, located immediately north of Ozark West Elementary School, traveling north 1.2 miles to the driveway of 6925 N. Fremont Road.

This improvement will include repairing the road edge base in required areas, the milling of pavement at the intersection of Westwind Drive and any connection roads/driveways to be blended back in for a smooth transition and a 3-inch overlay of asphalt cap with wedging. A 1-foot gravel refresh will be done on each side of the road shoulders.

Construction cost fort the proposed improvements are estimated at \$400,000.00

The intention is to complete the repairing and overlay by middle of 2024.

Thank you for your consideration in this request.



Chris Somers, Commissioner

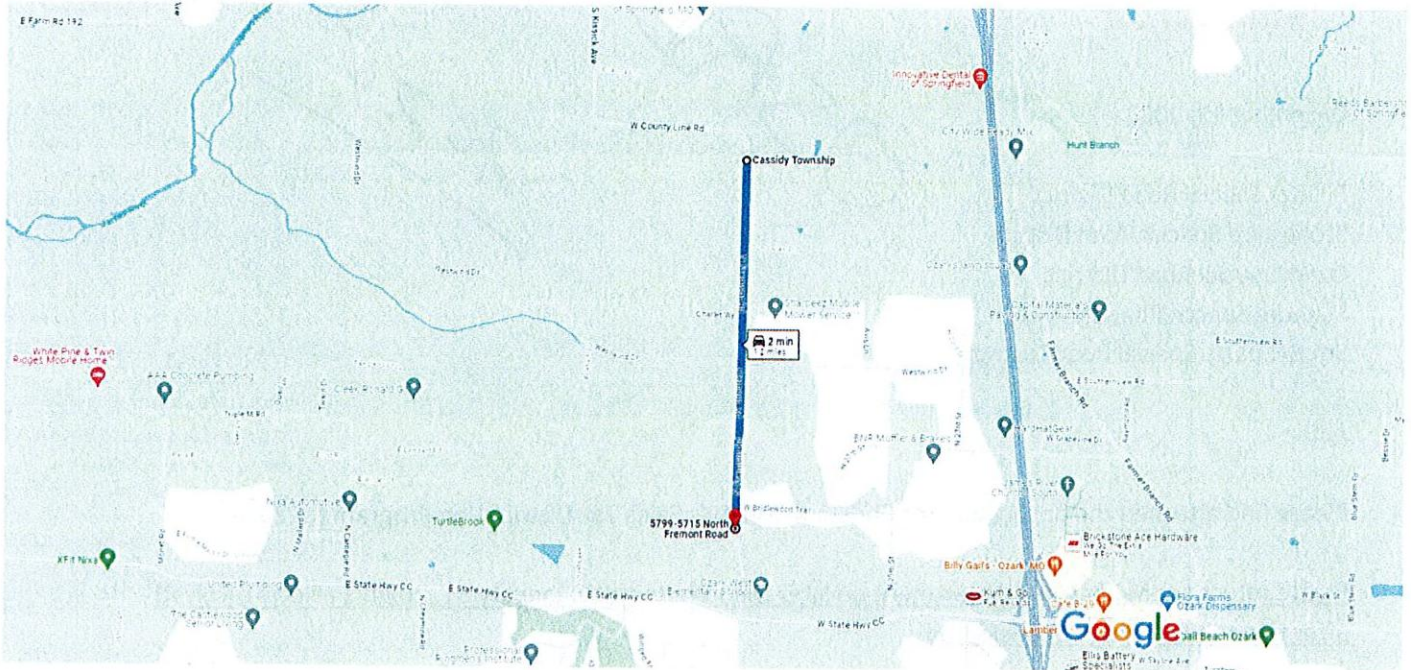
Contact information:  
Chris Somers  
[chris@osrdmo.gov](mailto:chris@osrdmo.gov)  
(561) 756-2591





Cassidy Township, Missouri to 5799-5715 N Fremont Rd, Ozark, MO 65721

Drive 1.2 miles, 2 min



Map data ©2024 1000 ft



via N Fremont Rd

2 min

2 min without traffic

1.2 miles

### Explore nearby 5799-5715 N Fremont Rd



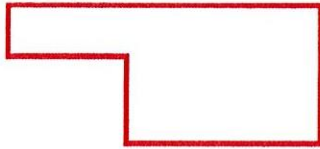
Restaurants

Hotels

Gas stations

Parking Lots

More



**CHRISTIAN COUNTY**  
**HIGHWAY DEPARTMENT**

OSRD

2024

December 12, 2023

- Billings Special Road District
- Stoneshire Special Road District
- Ozark Special Road District
- Selmore Special Road District
- South Sparta Special Road District

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Christian County Sales Tax Revenue Distributions

*Information for Special Road Districts*

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**Standard Evaluation Factors**

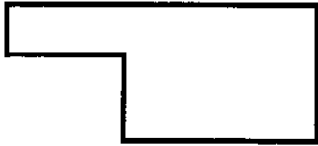
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**HIGHWAY DEPARTMENT**

December 12, 2023

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*Highway Administrator*

## Christian County Sales Tax Revenue Distributions

### *Information for Special Road Districts*

#### **2024 Evaluations and Project Approach**

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|---|---|-----------|
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Maximum Amount to be Requested: \$100,000.00

Maximum Number of Projects for Each District: 1

**CHRISTIAN COUNTY SALES TAX REVENUE DISTRIBUTION PROGRAM  
FY 2024  
APPLICATION FOR FUNDING**

**AGENCY INFORMATION**

AGENCY Selmore Special Road District

MAILING ADDRESS PO Box 2024

EMAIL ADDRESS krobinette48@gmail.com

CONTACT NAME Keith Robinette

CONTACT PHONE 417-838-2881

**PROJECT INFORMATION**

PROJECT NAME 2024 Chip and Seal Project

PROJECT DESCRIPTION (ATTACH ADDITIONAL PAGES, IF NECESSARY) Cave Hollow - .7 miles Kentucky - .9 miles Prairie Hollow - 1.0 miles  
Shady Oak - .2 miles Old Prospect - 1.4 miles Prairie Ridge - .3 miles

TOTAL PROJECT COST \$ 106,867.00

TOTAL FUNDING REQUESTED FROM PROGRAM \$ 100,000.00 (MAX. \$100,000.00)

PERCENT OF TOTAL COST 93.57 %

ESTIMATED START DATE 7/01/2024

DURATION 8/31/2024

**APPLICANT CHECKLIST**

- COST ESTIMATE
- DESIGN DRAWINGS
- QUANTITIES
- MAPS
- PHOTOS
- TYPICAL SECTION(S)

OTHER: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CHRISTIAN COUNTY USE ONLY**

DATE RECEIVED: \_\_\_\_\_

APPLICATION COMPLETE: Y/N

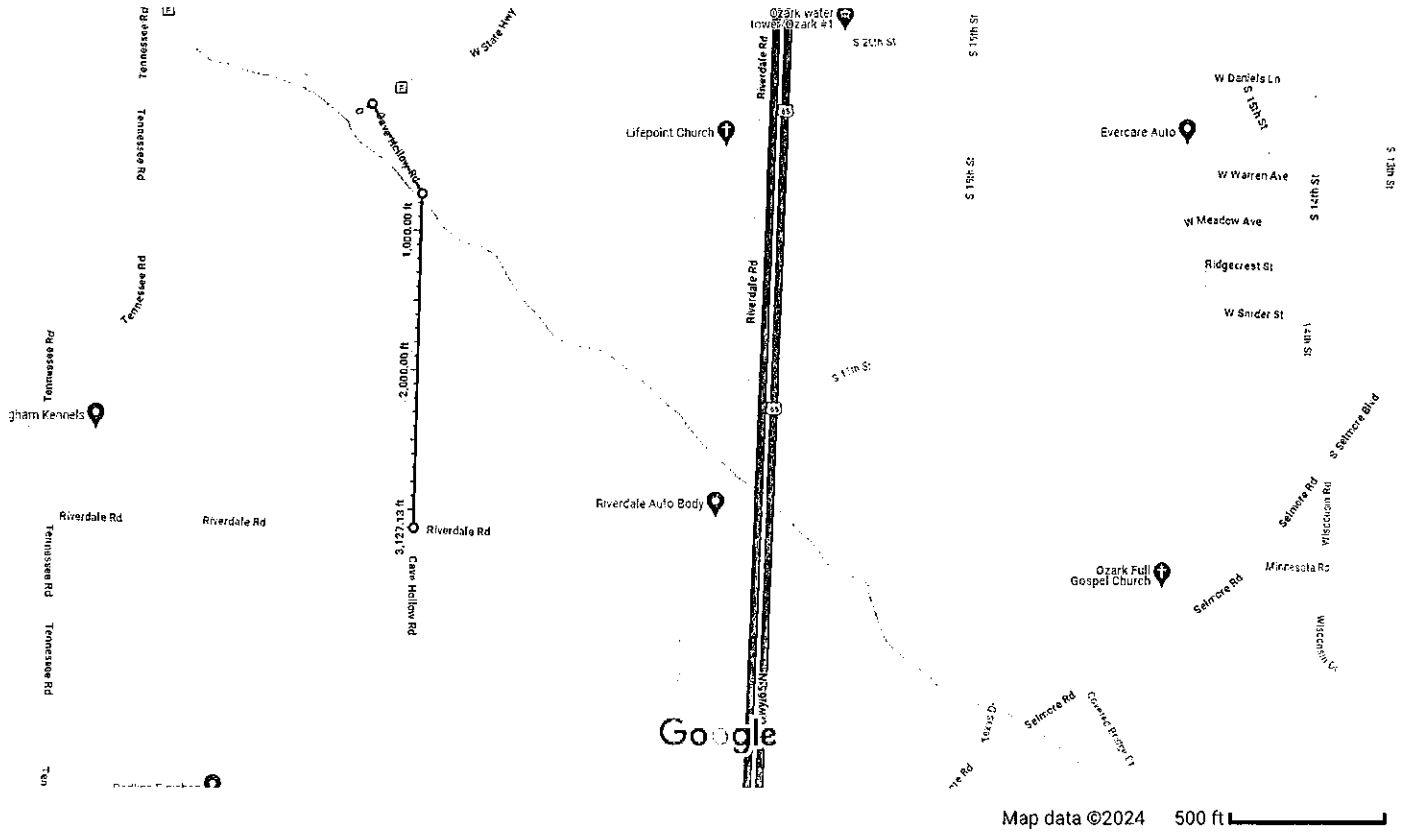
RFI NEEDED: Y/N \_\_\_\_\_ INITIALS



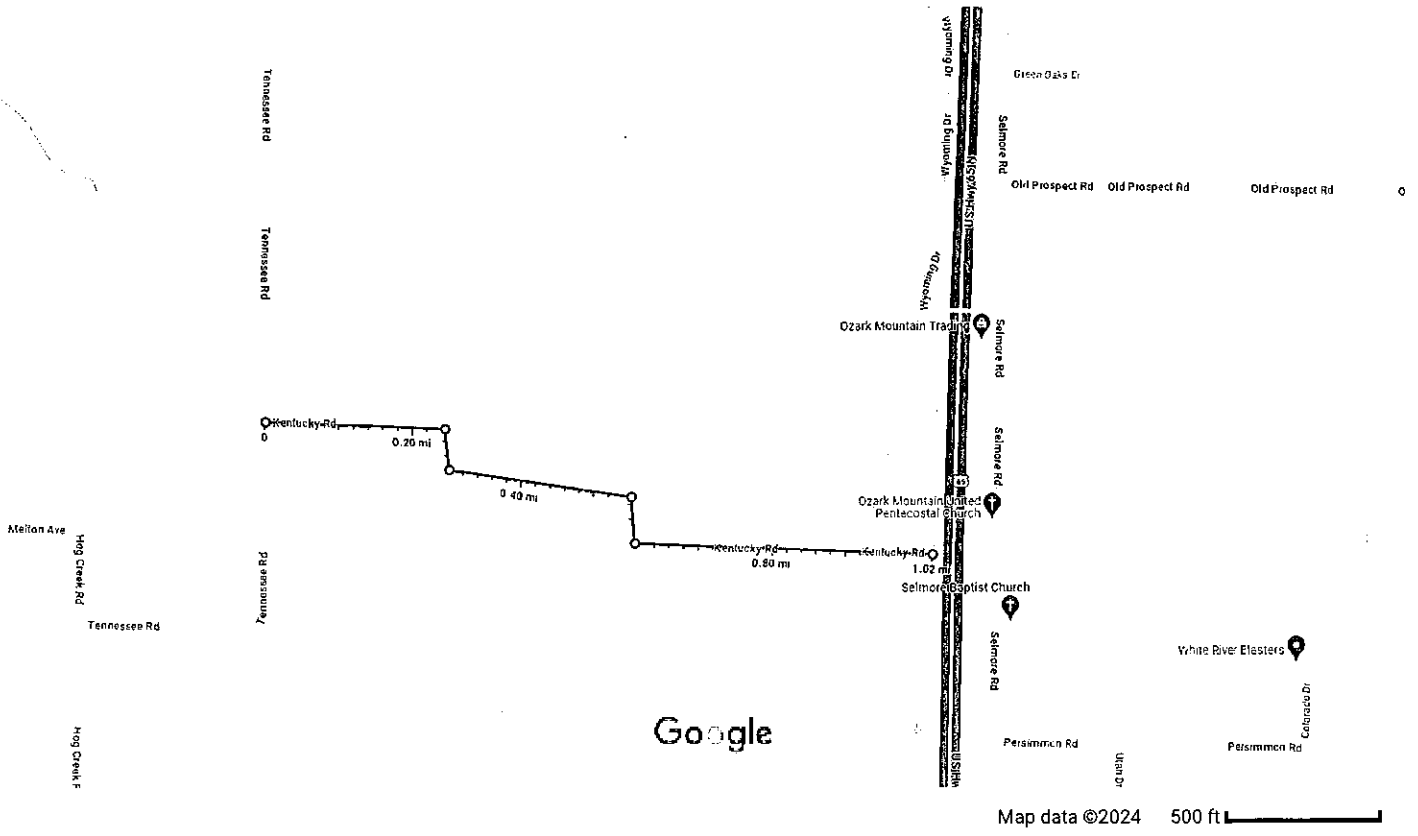
Selmore SRD  
Proposed Cost Share Projects  
2024

|                | MC3000 | SQ YD             |                   |                   |
|----------------|--------|-------------------|-------------------|-------------------|
|                |        | Huff              | Vance             | Blevins           |
| Single Coat    |        | \$ 2.29           | \$ 2.60           | \$ 1.80           |
| Combined:      |        |                   |                   |                   |
| Cave Hollow    | 0.70   | 0.70              | 0.70              | 0.70              |
| Kentucky       | 1.00   | 1.00              | 1.00              | 1.00              |
| Prairie Hollow | 1.00   | 1.00              | 1.00              | 1.00              |
| Shady Oak      | 0.20   | 0.20              | 0.20              | 0.20              |
| Old Prospect   | 1.40   | 1.40              | 1.40              | 1.40              |
| Prairie Ridge  | 0.30   | 0.30              | 0.30              | 0.30              |
| Miles          | 4.60   | 4.60              | 4.60              | 4.60              |
| Cost per Mile  |        | 29,556.27         | 33,557.33         | 23,232.00         |
|                |        | <u>135,958.83</u> | <u>154,363.73</u> | <u>106,867.20</u> |

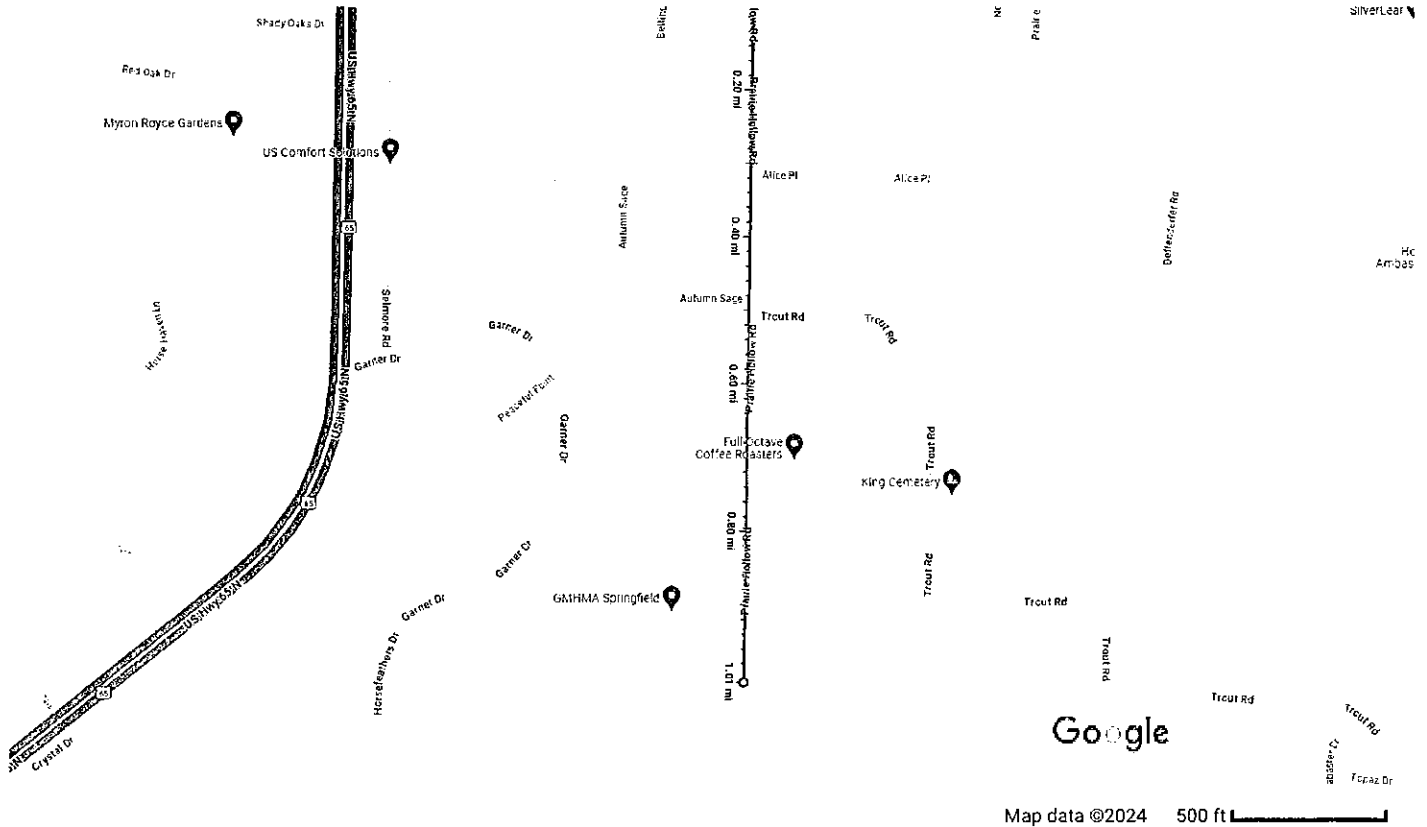
# Google Maps Cave Hollow .7 miles



Measure distance  
Total distance: 3,127.13 ft (953.15 m)



Measure distance  
Total distance: 1.02 mi (1.64 km)



### Prairie Hollow Rd



Directions



Save



Nearby



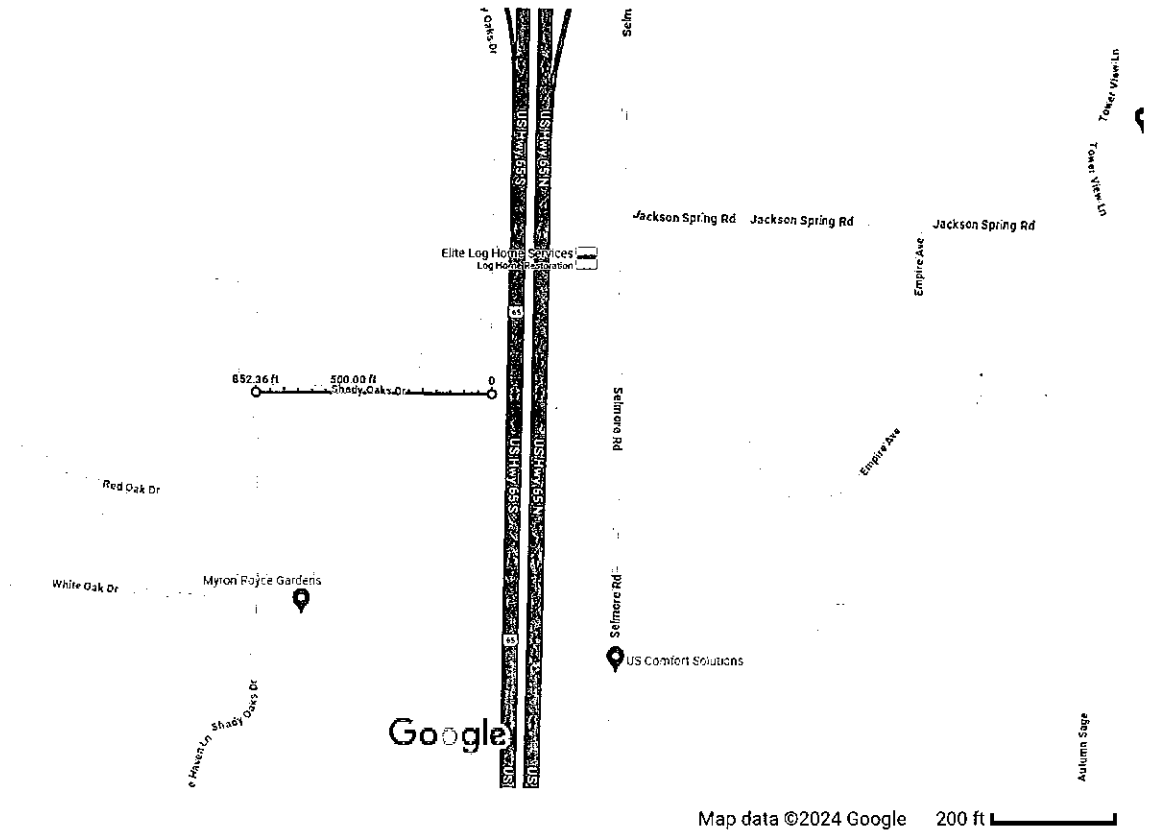
Send to  
phone



Share

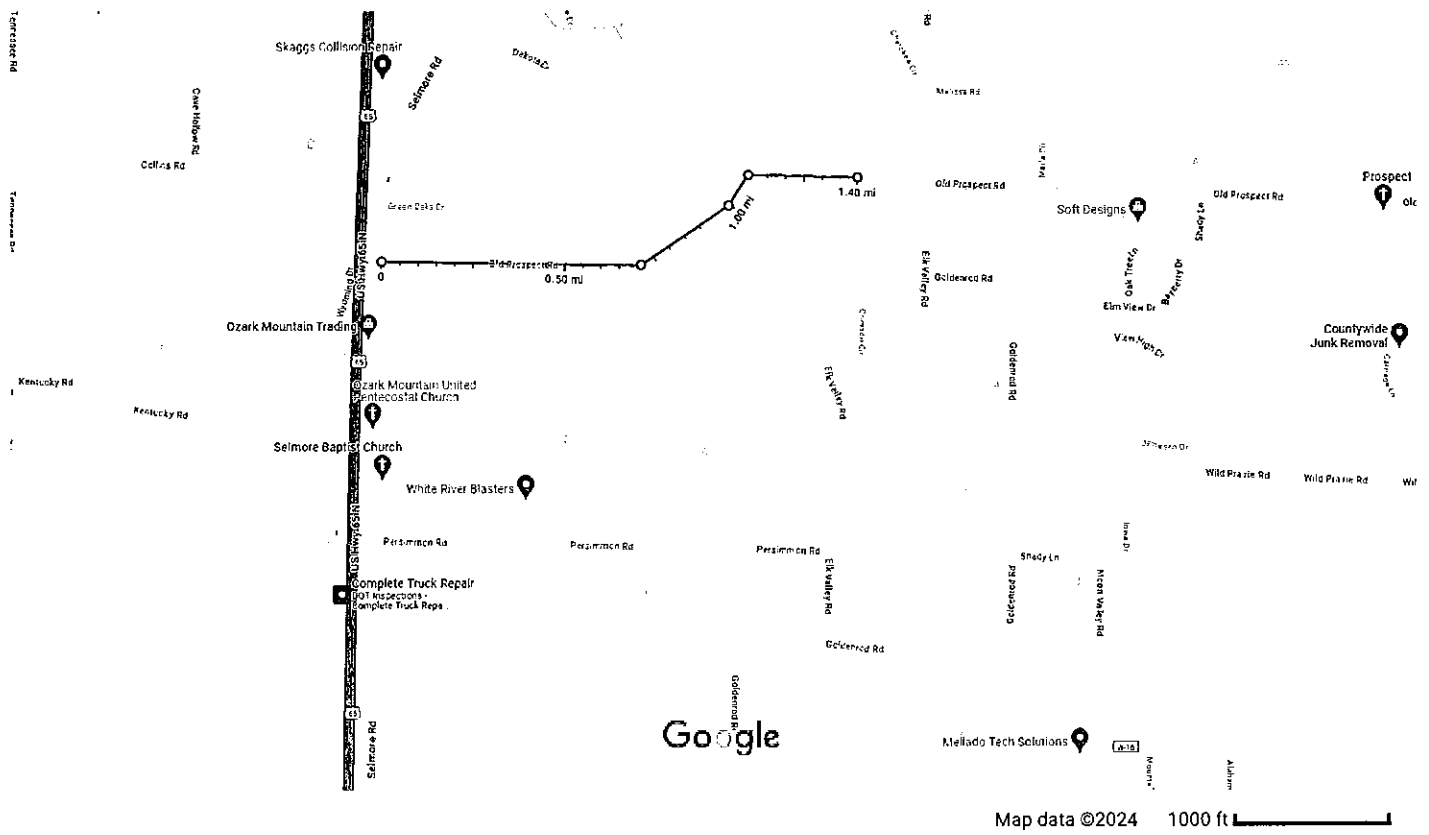


Ozark, MO

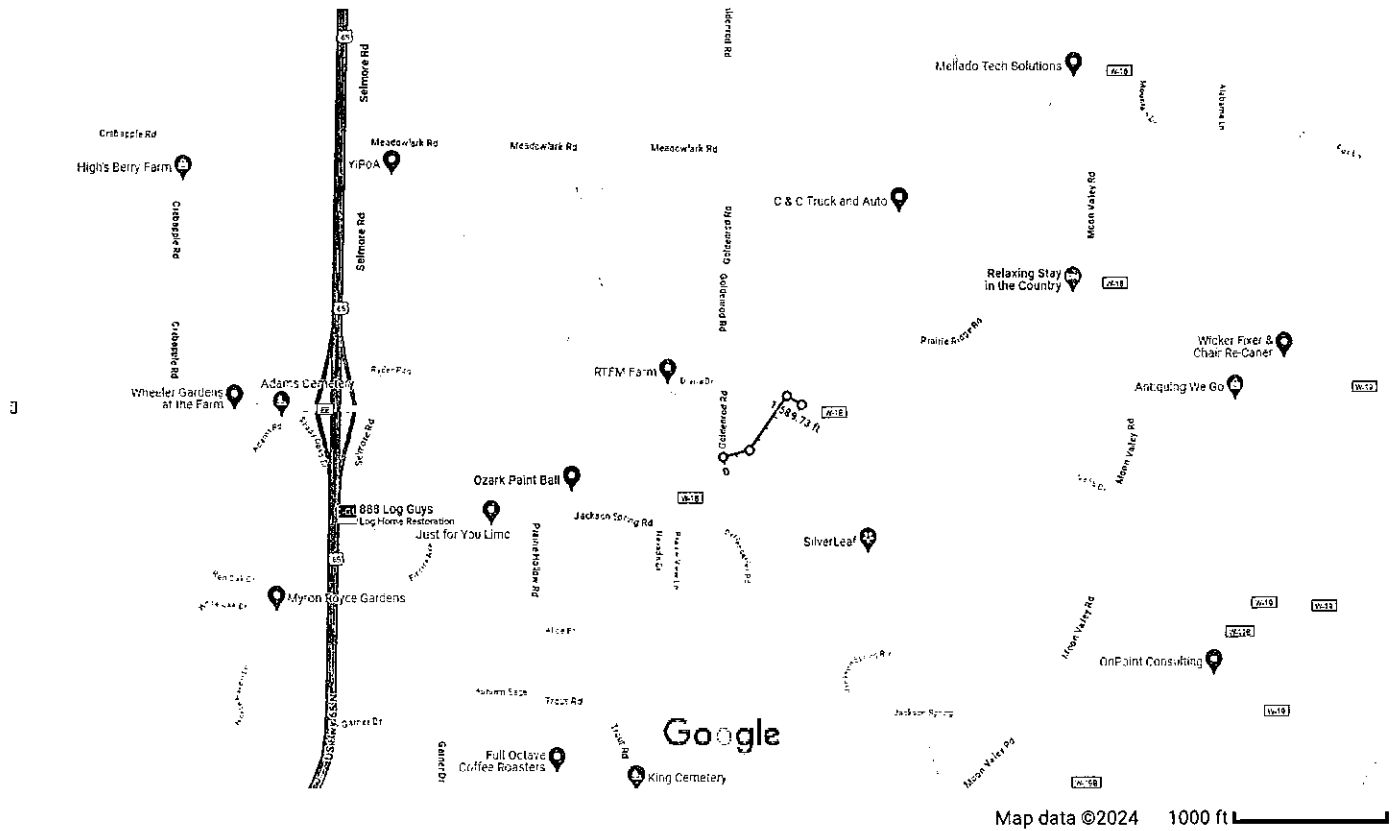


Measure distance  
Total distance: 852.36 ft (259.80 m)

# Google Maps Old Prospect 1.4 miles



Measure distance  
Total distance: 1.40 mi (2.25 km)



Measure distance

Total distance: 1,589.73 ft (484.55 m)





CHRISTIAN COUNTY SALES TAX REVENUE DISTRIBUTION PROGRAM

FY 2024

APPLICATION FOR FUNDING

AGENCY INFORMATION

AGENCY South Sparta Special Road Dist.  
MAILING ADDRESS 816 Stoneridge Rd  
EMAIL ADDRESS pspart@ipq.net  
CONTACT NAME Phil Short  
CONTACT PHONE 417-844-3395

PROJECT INFORMATION

PROJECT NAME Operation Crack Fill + Intersection of South St & Hwy 14  
PROJECT DESCRIPTION (ATTACH ADDITIONAL PAGES, IF NECESSARY) most of our asphalt roads are opening + have lots of cracks opening up. Time to fill them.

TOTAL PROJECT COST \$ 30,000  
TOTAL FUNDING REQUESTED FROM PROGRAM \$ 30,000 (MAX. \$100,000.00)

PERCENT OF TOTAL COST 100 %

ESTIMATED START DATE 6-1-24

DURATION to end of Nov.

- APPLICANT CHECKLIST
- COST ESTIMATE
  - DESIGN DRAWINGS
  - QUANTITIES
  - MAPS
  - PHOTOS
  - TYPICAL SECTION(S)
- OTHER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHRISTIAN COUNTY USE ONLY

DATE RECEIVED: \_\_\_\_\_  
APPLICATION COMPLETE: Y/N  
RFI NEEDED: Y/N  
\_\_\_\_\_ INITIALS





# Christian County Commission

100 W. Church Street Room 100  
Ozark, Missouri 65721  
(417)582-4300

Lynn Morris  
Presiding Commissioner

Bradley A. Jackson  
Eastern Commissioner

Hosea Bilyeu  
Western Commissioner

April 25, 2024

Streetwise, Inc.  
13501 Arrington  
Grandview, MO 64030  
Attn: Ryan Lee  
rlee@streetwise-inc.com  
816-331-2355

Re: ITB #2024-6 award of Striping Services – County Roadways

The Christian County Commission voted in session today to award ITB #2024-6 Striping Services – County Roadways for the Highway Department to Streetwise, Inc.

Your point of contact will be Highway Administrator, Miranda Beadles. Ms. Beadles can be reached at 417-582-4394.

ABSENT

Hosea Bilyeu  
Western Commissioner

Date: N/A

Lynn Morris  
Presiding Commissioner

Date: 4/25/24

Bradley A. Jackson  
Eastern Commissioner

Date: 4-25-24



# Christian County Commission

100 W. Church Street Room 100  
Ozark, Missouri 65721  
(417)582-4300

Lynn Morris  
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Eastern Commissioner

Hosea Bilyeu  
Western Commissioner

25 April 2024

Attn: Steve Forson  
Steve's Automotive  
504 W Kathryn St.  
Nixa, MO 65714

Dear Mr. Forson,

The Christian County Commission voted in session today to renew the contract for ITB #2023-14 contract for Repair and Maintenance for Fleet Vehicles for another year. The bid (originally awarded May 2<sup>nd</sup>, 2023) was for a one-year period with the option of renewing for three additional one-year periods. This contract renewal will begin April 25, 2024, through April 24, 2025.

Your point of contact is Sheriff Brad Cole. Sheriff Cole can be reached at 417-582-5330 or by email at [bcole@christiancountysheriff.net](mailto:bcole@christiancountysheriff.net).

We thank you for your continued excellent service and look forward to working with you again.

ABSENT

Hosea Bilyeu  
Western Commissioner

Date: N/A

Lynn Morris  
Presiding Commissioner

Date: 4/25/24

Bradley A. Jackson  
Eastern Commissioner

Date: 4-25-24



# Christian County Commission

100 W. Church Street Room 100  
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(417)582-4300

Lynn Morris  
Presiding Commissioner

Bradley A. Jackson  
Eastern Commissioner

Hosea Bilyeu  
Western Commissioner

25 April 2024

Attn: Steve Kruse  
Mitchem Tire Company  
3100 S. Campbell Avenue  
Springfield, MO 65807

Dear Mr. Kruse,

The Christian County Commission voted in session today to renew the contract for ITB #2023-14 for Repair and Maintenance for Fleet Vehicles for another year. The bid (originally awarded May 2<sup>nd</sup>, 2023) was for a one-year period with the option of renewing for three additional one-year periods. This contract renewal will begin April 25, 2024, through April 24, 2025.

Your point of contact is Sheriff Brad Cole. Sheriff Cole can be reached at 417-582-5330 or by email at [bcole@christiancountysheriff.net](mailto:bcole@christiancountysheriff.net).

We thank you for your continued excellent service and look forward to working with you again.

ABSENT

Hosea Bilyeu  
Western Commissioner

Date: N/A

Lynn Morris  
Presiding Commissioner

Date: 4/25/24

Bradley A. Jackson  
Eastern Commissioner

Date: 4-25-24

## Kayla Countryman

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**From:** Richard Teague  
**Sent:** Thursday, April 25, 2024 12:46 PM  
**To:** Todd Polk  
**Cc:** Amber Bryant; Christian County Commission  
**Subject:** RE: Gazebo at Christian County

Your Quote was approved today in the county commission meeting.  
PO#35762 . Please let us know when this is completed. Thanks.

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**From:** Todd Polk <tpolk@cfse.com>  
**Sent:** Wednesday, April 17, 2024 2:03 PM  
**To:** Richard Teague <maintenance@christiancountymo.gov>  
**Cc:** Amber Bryant <abryant@christiancountymo.gov>  
**Subject:** Re: Gazebo at Christian County

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am still curious why Torgeson believes their design was compliant.

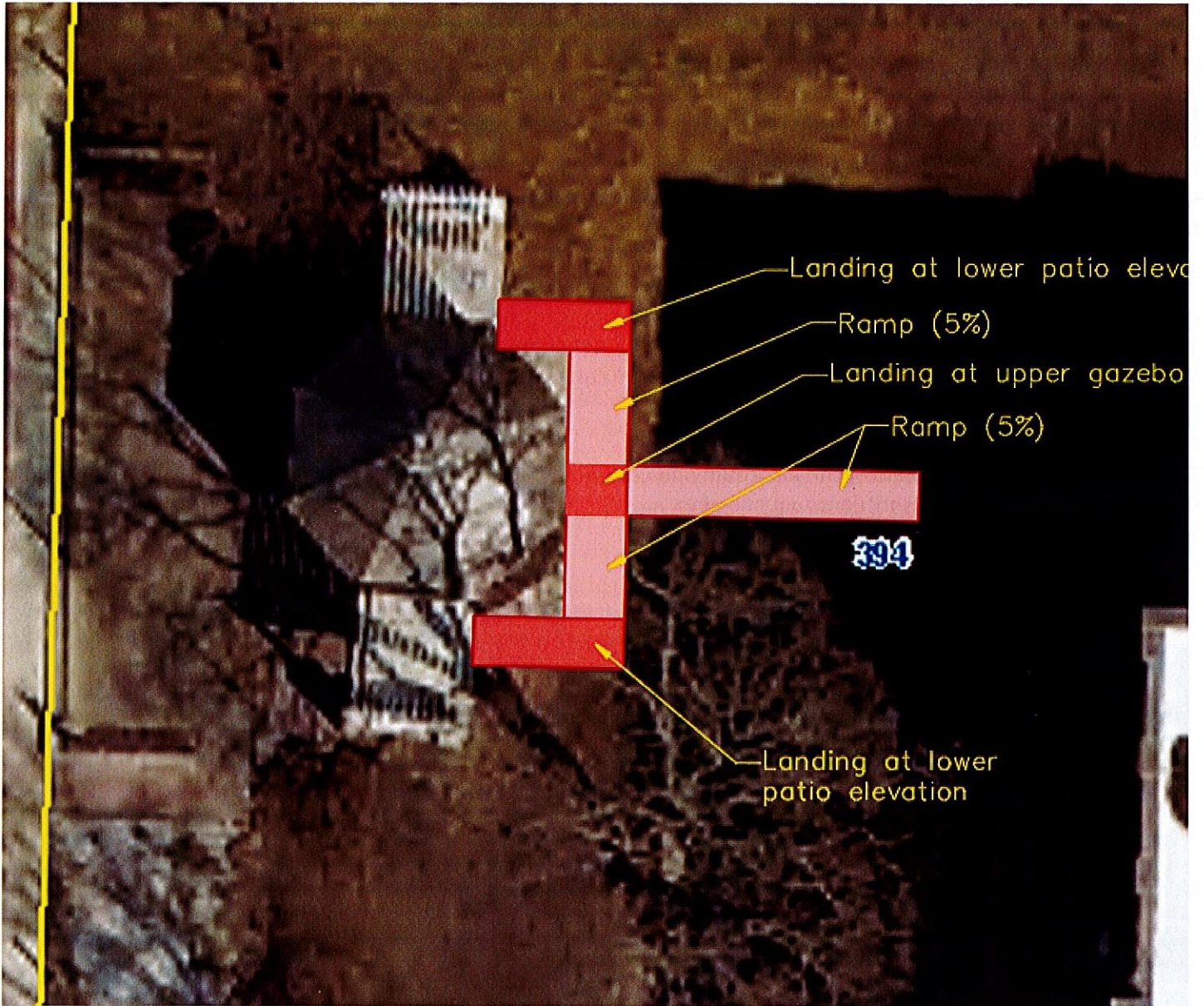
ADA Standards for Accessible Design (ADA.gov) states the following:

*State and local governments are required by Title II to provide program access. The program access requirement makes sure that individuals with disabilities are not excluded from any program, service, or activity provided by the state or local government because existing buildings and facilities are inaccessible. State and local governments must look at their programs, services and activities in their entirety or as a whole to ensure that they are accessible to individuals with disabilities.*

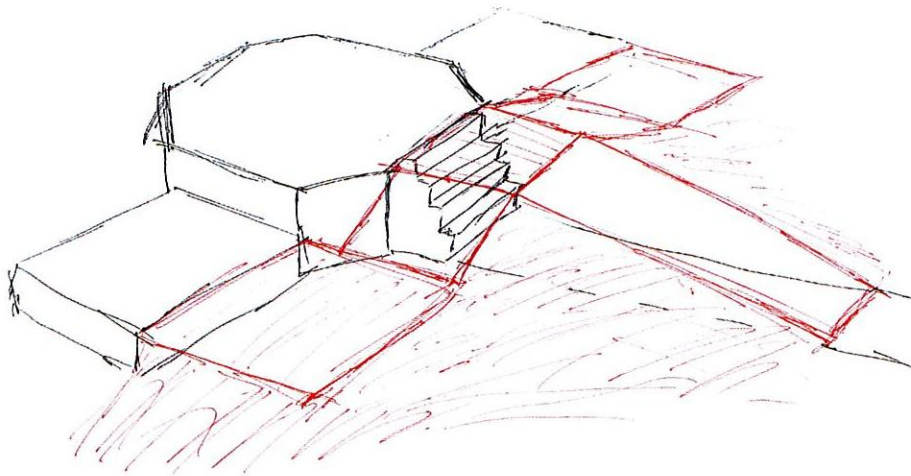
I confirmed that the ramps can't be curved in this case ([access-board.gov](https://www.access-board.gov))

*Ramps without level landings at changes in direction typically will not meet the Standards due to resulting compound slopes. This includes most circular or curved ramps, unless the radius is large enough so that the cross slope is compliant and compound slopes are avoided. Otherwise, the curvature and slope result in uneven surfaces that makes wheelchair maneuvering difficult because not all wheels rest evenly on the surface.*

Below is a sketch of how we can provide ADA access to all portions of the facility. The walk is not curved because we can not achieve a large enough radius.



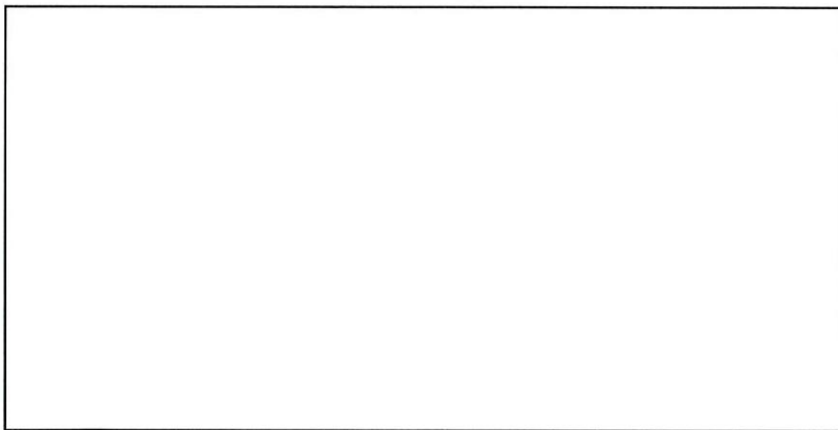
Forgive the very rough isometric sketch but it might help visualize the concept.



We are looking at \$1,400 for a topo survey and another \$1,400 for construction set for a total of \$2,800.

Give me a call when you have a minute to discuss.

Kind regards,



On Wed, Apr 17, 2024 at 8:29 AM Richard Teague <[maintenance@christiancountymo.gov](mailto:maintenance@christiancountymo.gov)> wrote:

Hi Todd, Just Checking on the Gazebo ADA Wheelchair ramp.

Do you need anything more from us? If so, please let me know and keep us updated on this project.

Thanks.. Richard Teague 417-839-3186.





# Quarterly Report April 19, 2024

## Large Projects.

1. Employee breakroom is finished as approved.
2. Removing items from the ranch house is completed.

## First Quarter maintenance

1. All Fire alarm inspections are complete.
2. All exit lights and fire extinguishers have been inspected.
3. The 5-year internal sprinkler inspections are completed.
4. All the elevator emergency phones have been replaced and tested.
5. Back-flow testing is completed.
6. We worked with EMA to prepare for the tornado drill. (Cleaning out the basement and safe room for the event.)
7. Changed out all batteries in the thermostats.
8. Replaced batteries in flush valves and sinks.
9. Changed the oil and service all lawn equipment.

## Projects in progress

1. I have quotes for the second-floor men's restroom remodel (plumbing & flooring)
2. Bi yearly H-vac filter change
3. Yearly water filter changes in jail kitchen.
4. Replacing all belts on Justice Center roof-top power vents.
5. Removing the H-vac system from the Ranch house so it can be used in new storage buildings.

## Special projects

1. The assembly of desk is sheriff's office.
2. Add with sheriff with booking remodel plan.
3. Add and fund the snack and drink station at historic building breakroom.
4. Build a large picture frame for 1950s blueprint as requested.
5. Help EMA move items from the ranch house to the Resource building.
6. Move all commission items from the ranch house to the Resource building.
7. Build a base rock pad for 12x20 storage building and move building to location.
8. Delivered unused PPE Chadwick schools.
9. I have a quote to install EV chargers at the Resource building. Chargers are stored in maintenance shop.
10. We have room in the maintenance shop building to store many of the item's leftover from covid purchase.



11. Added the jail when installing new washers and dryers. New electric lines needed to be installed and changes to the water supply lines were made.

#### Storm damage

During a storm this spring the 23-foot snowman was damaged. The storm rolled it about 300 feet. We will need to do repairs before next Christmas. We also had damage to a snowplow, both head lights are broken off.

We are keeping up with daily maintenance as requested.

1. Plumbing
2. Electric
3. H-vac
4. Grouds
5. And other

Richard Teague

4-22-2024



# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hours |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|-------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|-------|

WO000498 New Work Order Non-PM Medium Reactive Maintenance Lighting Facilities Justice Center Lindale Cummings 04/17/2024 04/18/2024 0.00 0.00

light out on the east side - Richard has seen it, one that is recessed in the ceiling thanks

WO000497 Completed Non-PM Medium Reactive Maintenance Lighting Facilities Justice Center Lindale Cummings 04/16/2024 04/16/2024 0.00 0.00

Replace can light in judge reynolds courtroom.  
Replaced 2 bulbs in courtroom

WO000496 Completed Non-PM Low Reactive Maintenance Special Projects Facilities Resource Building Lindale Cummings 04/15/2024 04/15/2024 0.00 0.00

Replace the mulch at the resource building.  
Went to Nixa hardware and got 3 scoops of mulch in redid beds

WO000495 Completed Non-PM Medium Reactive Maintenance Electrical Facilities Historic Building Lindale Cummings 04/15/2024 04/15/2024 0.00 0.00

REPLACE LIGHT IN OFFICE.  
Replaced bulbs and ballast

WO000494 In Progress Non-PM Medium Reactive Maintenance HVAC Facilities Historic Building Richard Teague 04/15/2024 04/15/2024 0.00 0.00

air conditioner in Field Appraisers are blinking 3 yellow and 5 green  
Contacted installer. Waiting to hear back when he is available for repair.

WO000493 Completed Non-PM High Reactive Maintenance Elevators Facilities County Jail Richard Teague 04/10/2024 04/11/2024 0.00 0.00

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost (\$) | Hour(s) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|-----------|---------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|-----------|---------|

Work requested  
Action Taken  
Comments

Elevator button for the 1st floor is not working properly, door opens to the pods but not MULES side.  
called elevator service

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|
| WO000492 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities |  | County Jail | Lindale Cummings | 04/10/2024 | 04/11/2024 | 04/12/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|

toilet in Cell 139 not working  
Installed new flusher head. Works fine

New Work Order  
Broken window in cell 66.

|          |           |        |      |           |       |            |  |             |                  |            |            |  |      |      |
|----------|-----------|--------|------|-----------|-------|------------|--|-------------|------------------|------------|------------|--|------|------|
| WO000491 | Completed | Non-PM | High | Vandalism | Other | Facilities |  | County Jail | Lindale Cummings | 04/08/2024 | 04/09/2024 |  | 0.00 | 0.00 |
|----------|-----------|--------|------|-----------|-------|------------|--|-------------|------------------|------------|------------|--|------|------|

Completed  
Thank you for replacing the lights by the front door. The light fixture I was referring to is back by the desks. There is a whole light fixture that is dark right now.  
Installed 3 new led bulbs. Works fine

|          |           |        |        |                      |          |            |  |                |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------------|------------------|------------|------------|------------|------|------|
| WO000490 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities |  | Justice Center | Lindale Cummings | 04/08/2024 | 04/09/2024 | 04/11/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------------|------------------|------------|------------|------------|------|------|

Completed  
Sink is clogged, hasn't drained for 2 days  
Took air plunger in and blew out. Draining fine.

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|
| WO000489 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities |  | County Jail | Lindale Cummings | 04/07/2024 | 04/08/2024 | 04/09/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|

Completed  
Toilet backed up 4/6/2024  
Took cap off of line. Works fine. No clog found

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|
| WO000488 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities |  | County Jail | Lindale Cummings | 04/07/2024 | 04/08/2024 | 04/09/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hours \$ |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|----------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|----------|

Work requested.

Action Taken

Comments

|          |           |        |        |                      |           |            |  |                   |                |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|-----------|------------|--|-------------------|----------------|------------|------------|------------|------|------|
| WO000487 | Completed | Non-PM | Medium | Reactive Maintenance | Elevators | Facilities |  | Historic Building | Richard Teague | 04/05/2024 | 04/08/2024 | 04/09/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|-----------|------------|--|-------------------|----------------|------------|------------|------------|------|------|

Per Danny Gray The elevator doesn't sound good  
 What to elevate room. Found no issues with the elevator or the controls.

|          |           |        |        |           |          |            |  |             |                  |            |            |            |       |      |
|----------|-----------|--------|--------|-----------|----------|------------|--|-------------|------------------|------------|------------|------------|-------|------|
| WO000486 | Completed | Non-PM | Medium | Vandalism | Plumbing | Facilities |  | County Jail | Lindale Cummings | 04/05/2024 | 04/08/2024 | 04/09/2024 | 10.25 | 0.50 |
|----------|-----------|--------|--------|-----------|----------|------------|--|-------------|------------------|------------|------------|------------|-------|------|

Toilet is clogged. Attempted to use plunger with negative results.  
 Broke cap getting off. Called Fair better plumbing. They got it off and toilet flushing fine

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |       |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|-------|------|
| WO000485 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities |  | County Jail | Lindale Cummings | 04/04/2024 | 04/04/2024 | 04/08/2024 | 13.58 | 0.75 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|-------|------|

Shower Light out  
 Replaced bulbs with new ones

|          |             |        |        |                      |          |            |  |             |                  |            |            |  |      |      |
|----------|-------------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|--|------|------|
| WO000484 | In Progress | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities |  | County Jail | Lindale Cummings | 04/04/2024 | 04/04/2024 |  | 0.00 | 0.00 |
|----------|-------------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|--|------|------|

Light out in the cell  
 Went to fix and light cover is covered in toothpaste. Told Sargent to have it cleaned off and we would come back to work on it

|          |           |        |        |                      |          |            |  |                |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------------|------------------|------------|------------|------------|------|------|
| WO000483 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities |  | Justice Center | Lindale Cummings | 04/03/2024 | 04/04/2024 | 04/04/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------------|------------------|------------|------------|------------|------|------|

All the bulbs in one light fixture are out. If you come in our front door and look slightly right...you'll see it.  
 Replaced two bulbs in the canister light in 106.



# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #  | WO Status      | Origin | Priority | Work Type            | Work Category    | Site       | Source Asset           | Source Location        | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|---|----------------|--------|----------|----------------------|------------------|------------|------------------------|------------------------|------------------|------------|------------|------------|---------|---------|
| WO000482  | Completed      | Non-PM | Medium   | Reactive Maintenance | Water Leaks      | Facilities | County Jail            | County Jail            | Lindale Cummings | 03/29/2024 | 03/29/2024 | 04/03/2024 | 0.00    | 0.00    |
| same toilet/sink leaking water from the base at the bottom, multiple blankets needed to soak up water daily<br>Went into c pod to find the leak looked all around and inside the sink toilet combo and could not find any leak even when running water officer boyts was in with us and did not see any leak. |                |        |          |                      |                  |            |                        |                        |                  |            |            |            |         |         |
| WO000481  | Completed      | Non-PM | Medium   | Reactive Maintenance | Plumbing         | Facilities | County Jail            | County Jail            | Lindale Cummings | 03/29/2024 | 03/29/2024 | 04/03/2024 | 0.00    | 0.00    |
| Drain constantly slow, causes overflow of water out into the pod floorhas been plungered more than once, no luck<br>Draining normally. This is many orders made on this there's nothing wrong with drain.   |                |        |          |                      |                  |            |                        |                        |                  |            |            |            |         |         |
| WO000480  | Completed      | Non-PM | Medium   | Reactive Maintenance | Lighting         | Facilities | Circuit Court Building | Circuit Court Building | Lindale Cummings | 03/28/2024 | 03/29/2024 | 04/04/2024 | 0.00    | 0.00    |
| the back stairwell behind CID has a light out. LT Clothier stated it is pretty dark in there when coming in from outside.<br>Put in 2new led bulbs  |                |        |          |                      |                  |            |                        |                        |                  |            |            |            |         |         |
| WO000479  | Completed      | Non-PM | Medium   | Reactive Maintenance | Special Projects | Facilities | Ranch                  | Ranch                  | Richard Teague   | 03/27/2024 | 03/27/2024 | 03/28/2024 | 0.00    | 0.00    |
| Meet sheryl at the ranch to move supplies to The shed<br>Met Phil and worked till 3 moving stuff for  |                |        |          |                      |                  |            |                        |                        |                  |            |            |            |         |         |
| WO000478  | Completed      | Non-PM | Medium   | Reactive Maintenance | Special Projects | Facilities | Maintenance Shop       | Maintenance Shop       | Richard Teague   | 03/27/2024 | 03/27/2024 | 03/28/2024 | 0.00    | 0.00    |
| Build picture frame for blueprint of christian count<br>Went to Lowe's and got the stuff. And built frame And hung on the wall  |                |        |          |                      |                  |            |                        |                        |                  |            |            |            |         |         |
| WO000477  | New Work Order | Non-PM | Medium   | Reactive Maintenance | HVAC             | Facilities | HR Building            | HR Building            | Lindale Cummings | 03/26/2024 | 04/26/2024 |            | 0.00    | 0.00    |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #   | WO Status      | Origin | Priority | Work Type            | Category              | Site       | Source Asset | Source Location        | Assigned To      | Originated | Expected   | Completed | Cost \$ | Hours |
|--|----------------|--------|----------|----------------------|-----------------------|------------|--------------|------------------------|------------------|------------|------------|-----------|---------|-------|
| Work requested   |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| Action Taken   |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| Comments   |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| Replace all h vac filters at employee services           |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| WO000476   | New Work Order | Non-PM | Medium   | Reactive Maintenance | HVAC                  | Facilities |              | Resource Building      | Lindale Cummings | 03/26/2024 | 04/19/2024 |           | 0.00    | 0.00  |
| Replace all h back filters and county resource building. |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| WO000475   | New Work Order | Non-PM | Medium   | Reactive Maintenance | HVAC                  | Facilities |              | Historic Building      | Lindale Cummings | 03/26/2024 | 04/12/2024 |           | 0.00    | 0.00  |
| Replace all hvac filters in the historic courthouse.     |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| WO000474   | New Work Order | Non-PM | Medium   | Reactive Maintenance | HVAC                  | Facilities |              | Justice Center         | Lindale Cummings | 03/26/2024 | 03/26/2024 |           | 0.00    | 0.00  |
| Replace all filters and justice center hvac              |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| WO000473   | New Work Order | Non-PM | Medium   | Reactive Maintenance | HVAC                  | Facilities |              | Circuit Court Building | Lindale Cummings | 03/26/2024 | 04/05/2024 |           | 0.00    | 0.00  |
| Replace all air filters in circuit Court building.       |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |
| WO000472   | New Work Order | Non-PM | Medium   | Reactive Maintenance | Equipment Maintenance | Facilities |              | HR Building            | Lindale Cummings | 03/26/2024 | 04/05/2024 |           | 0.00    | 0.00  |
| replace H-vac air filters in all buildings               |                |        |          |                      |                       |            |              |                        |                  |            |            |           |         |       |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type            | Work Category | Site       | Source Asset | Source Location | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|--------------|-----------|--------|----------|----------------------|---------------|------------|--------------|-----------------|------------------|------------|------------|------------|---------|---------|
| WO000471     | Completed | Non-PM | High     | Reactive Maintenance | Plumbing      | Facilities | County Jail  | County Jail     | Lindale Cummings | 03/21/2024 | 03/21/2024 | 03/22/2024 | 0.00    | 0.00    |

**Comments**

Upper tier toilet is overflowing and sounds as if it might be leaking into the wall.  
 The plastic nut on the main water line split replaced the nut and no more issues.

WO000470 Completed Non-PM Medium Inspections Electrical Facilities Justice Center Richard Teague 03/21/2024 03/26/2024 04/04/2024 0.00 0.00  
 Richard, I need to set up a time with you (since I was gone every time you came by - so sorry) to show you the office that needs to have more electrical outlets, something done with the super cold air & a lock on the door. Thanks - Barbie  
 meeting with you on site.

WO000469 Completed Non-PM Medium Reactive Maintenance Carpentry Facilities Justice Center Lindale Cummings 03/21/2024 03/22/2024 03/22/2024 0.00 0.00  
 You can see Kristy McCarty, in the upstairs office for these. We have to plastic brochure/paper holders that I would like installed in the 2nd floor lobby. There are two locations to choose from, but 1 location is if Richard wants the small table moved then it can be a spot. \*Also Kristy, who sits right inside where the big window is - we have a small wall hanging file folder holder to put up. Thanks  
 Mounted all holders that was asked to be put on the walls.

WO000468 Completed Non-PM Medium Reactive Maintenance General Maintenance Facilities Historic Building Lindale Cummings 03/20/2024 03/20/2024 03/20/2024 0.00 0.00  
 Replace door hinges on the basement door at a historic courthouse  
 fixed

WO000467 Completed Non-PM High Reactive Maintenance General Maintenance Facilities Justice Center Lindale Cummings 03/20/2024 03/19/2024 03/20/2024 0.00 0.00  
 Replace batteries on fire door front of justice center.  
 Put new batteries in fire door and reset with key

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #   | WO Status | Origin | Priority | Work Type            | Work Category       | Site       | Source Asset | Source Location        | Assigned To      | Originated | Expected   | Completed  | Cost (\$) | Hour(s) |
|--|-----------|--------|----------|----------------------|---------------------|------------|--------------|------------------------|------------------|------------|------------|------------|-----------|---------|
| WO000466   | Completed | Non-PM | High     | Reactive Maintenance | General Maintenance | Facilities |              | Resource Building      | Lindale Cummings | 03/20/2024 | 03/22/2024 | 03/25/2024 | 0.00      | 0.00    |
| Meet rob's portable buildings to move. Shed from county resource building to new county property at twelve 01 west jackson street.<br>Met with robs portable buildings he loaded the building and followed across town to the pad for the building and set and leveled it. |           |        |          |                      |                     |            |              |                        |                  |            |            |            |           |         |
| WO000465   | Completed | Non-PM | Medium   | Reactive Maintenance | General Maintenance | Facilities |              | Historic Building      | Richard Teague   | 03/20/2024 | 03/20/2024 | 03/26/2024 | 0.00      | 0.00    |
| Paint stairs store courthouse.<br>Painted stairs looks good  |           |        |          |                      |                     |            |              |                        |                  |            |            |            |           |         |
| WO000464   | On Hold   | Non-PM | Medium   | Reactive Maintenance | Mechanical          | Facilities |              | Circuit Court Building | Richard Teague   | 03/20/2024 | 06/24/2024 |            | 0.00      | 0.00    |
| Replace batteries and judges gate.   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |           |         |
| WO000463   | Completed | Non-PM | Medium   | Reactive Maintenance | Lighting            | Facilities |              | Historic Building      | Lindale Cummings | 03/19/2024 | 03/19/2024 | 03/20/2024 | 0.00      | 0.00    |
| Lights above my desk are flickering and all bulbs are working partially<br>Installed new ballast and new bulbs work fine   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |           |         |
| WO000462   | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing            | Facilities |              | County Jail            | Kit Grimes       | 03/18/2024 | 03/18/2024 | 03/18/2024 | 0.00      | 0.00    |
| Won't drain<br>Cleared both sinks with the air plunger cells 128&127   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |           |         |
| WO000461   | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing            | Facilities |              | County Jail            | Kit Grimes       | 03/18/2024 | 03/18/2024 | 03/18/2024 | 0.00      | 0.00    |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hour(s) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|---------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|---------|

Left side shower constantly running since Saturday night, causing water to spill over onto the floor  
 Replaced the flow thru valve

|          |          |        |        |                      |              |            |             |             |  |            |            |  |      |      |
|----------|----------|--------|--------|----------------------|--------------|------------|-------------|-------------|--|------------|------------|--|------|------|
| WO000460 | Declined | Non-PM | Medium | Reactive Maintenance | Alarm System | Facilities | County Jail | County Jail |  | 03/15/2024 | 03/18/2024 |  | 0.00 | 0.00 |
|----------|----------|--------|--------|----------------------|--------------|------------|-------------|-------------|--|------------|------------|--|------|------|

The intercom system for A Pod coming from Control is not working, we done several test calls and no sound at all could be heard while we were in the Pod  
 We don't work on the intercom system. I suggest calling I t department.

|          |           |        |        |                      |          |            |                |                |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|----------------|----------------|------------------|------------|------------|------------|------|------|
| WO000458 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities | Justice Center | Justice Center | Lindale Cummings | 03/15/2024 | 03/18/2024 | 03/18/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|----------------|----------------|------------------|------------|------------|------------|------|------|

The big light in the lobby right at the top of the stairs has gone out. thanks  
 Went to ILES and got new blubs and put it in

|          |           |        |        |                      |          |            |             |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|
| WO000455 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities | County Jail | County Jail | Lindale Cummings | 03/14/2024 | 03/18/2024 | 03/18/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|

Both Showers are not draining in D Pod now...  
 Poured clobber down the drain and flushed out. Works great

|          |           |        |        |           |          |            |             |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|-----------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|
| WO000456 | Completed | Non-PM | Medium | Vandalism | Plumbing | Facilities | County Jail | County Jail | Lindale Cummings | 03/14/2024 | 03/18/2024 | 03/18/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|-----------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|

Toilet stopped up in B Pod 139  
 Took clean out cap off and removed wash rag and commasary trash

|          |           |        |        |                      |          |            |             |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|
| WO000454 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities | County Jail | County Jail | Lindale Cummings | 03/14/2024 | 03/18/2024 | 03/18/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|

Both showers are not draining... Jail request ASAP, Please  
 Poured clobber down drain and flushed. Works great

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #  | WO Status | Origin | Priority  | Work Type            | Work Category         | Site       | Source Asset | Source Location  | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hours |
|---|-----------|--------|-----------|----------------------|-----------------------|------------|--------------|------------------|------------------|------------|------------|------------|---------|-------|
| WO000453  | Completed | Non-PM | Medium    | Reactive Maintenance | HVAC                  | Facilities |              | County Jail      | Richard Teague   | 03/13/2024 | 03/13/2024 | 03/13/2024 | 0.00    | 0.00  |
| <p>the middle thermostat in Control says the 76 degrees and showing filters needs to be changed out also the temperature in both C and D Pod are both constantly considerably warmer than any other Pod on the 1st floor</p> <p>Unit was in safety mode. Checked filters/ filters okay Reset power unit was up and running. Please let me know if this happens again.</p> |           |        |           |                      |                       |            |              |                  |                  |            |            |            |         |       |
| WO000452  | Completed | Non-PM | Medium    | Reactive Maintenance | Equipment Maintenance | Facilities | Mower-001    | Maintenance Shop | Lindale Cummings | 03/12/2024 | 03/13/2024 | 03/13/2024 | 0.00    | 0.00  |
| <p>power was all mowers</p> <p>All mowers are power washed and put in there places</p>  |           |        |           |                      |                       |            |              |                  |                  |            |            |            |         |       |
| WO000451  | Completed | Non-PM | Medium    | Reactive Maintenance | Equipment Maintenance | Facilities | Mower-003    | Maintenance Shop | Lindale Cummings | 03/12/2024 | 03/15/2024 | 03/13/2024 | 0.00    | 0.00  |
| <p>change oil and service all mowers</p> <p>Changed oil in all mowers. Put in new fuel filters and air filters. Greased all zerks. And sharpened blades</p>   |           |        |           |                      |                       |            |              |                  |                  |            |            |            |         |       |
| WO000450  | Completed | Non-PM | Medium    | Reactive Maintenance | Other                 | Facilities |              | Justice Center   | Lindale Cummings | 03/12/2024 | 03/12/2024 | 03/19/2024 | 0.00    | 0.00  |
| <p>remove file cabinet in hallway by EMA</p> <p>Is moved as requested.</p>  |           |        |           |                      |                       |            |              |                  |                  |            |            |            |         |       |
| WO000449  | Completed | Non-PM | Emergency | Reactive Maintenance | Jail Lock Maintenance | Facilities |              | County Jail      | Richard Teague   | 03/11/2024 | 03/11/2024 | 03/11/2024 | 0.00    | 0.00  |
| <p>***EMERGENCY SERVICE NEEDED*** once the door gets cycled to be opened by control, after passing through, it will not latch and secure on its own stays open, has to be pulled closed manually</p> <p>Adjusted door closer speed, fixed.</p>  |           |        |           |                      |                       |            |              |                  |                  |            |            |            |         |       |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hour(s) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|---------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|---------|

WO000448 Completed Non-PM Medium Vandalism Plumbing Facilities County Jail Kit Grimes 03/11/2024 03/12/2024 03/13/2024 0.00 0.00  
 Cell E 156 Sink not draining properly  
 Took air plunger in to 156 and blew glog out. Draining fine

WO000447 Completed Non-PM High Reactive Maintenance Elevators Facilities County Jail Richard Teague 03/08/2024 03/08/2024 03/10/2024 0.00 0.00  
 Please come help us today, we have had to reset the elevator 4 times in the past 2 hrs, Thanks a lot, Sgt Morrison  
 called elevator service was fixed same day

WO000446 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities County Jail Lindale Cummings 03/07/2024 03/07/2024 03/07/2024 0.00 0.00  
 Far better plumbing installing water lines to dryer fire suppression system.  
 Met with plumber got him in and he got task completed

WO000445 Completed Non-PM Medium Reactive Maintenance Equipment Maintenance Facilities Skid Steer Maintenance Shop Lindale Cummings 03/07/2024 03/07/2024 03/07/2024 18.11 1.00  
 service clean air filters grease unit  
 Cleaned filters and greased machine

WO000444 Completed Non-PM Medium Reactive Maintenance Lighting Facilities Justice Center Lindale Cummings 03/07/2024 03/08/2024 03/08/2024 13.32 0.65  
 There is a light bulb(s) out in Judge Ward's jury room...on the side of the room furthest from the window.  
 Installed 2new led bulbs. Works fine. Job complete

WO000443 Completed Non-PM Medium Reactive Maintenance Equipment Maintenance Facilities Truck-002 Maintenance Shop Lindale Cummings 03/07/2024 03/07/2024 03/07/2024 18.11 1.00  
 change oil 2019 F-250

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost(\$) | Hours(\$) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|----------|-----------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|----------|-----------|

Changed engine oil and filter on the 2019 ford f250

|          |           |        |        |                      |           |            |  |                        |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|-----------|------------|--|------------------------|------------------|------------|------------|------------|------|------|
| WO000442 | Completed | Non-PM | Medium | Reactive Maintenance | Carpentry | Facilities |  | Circuit Court Building | Lindale Cummings | 03/06/2024 | 03/08/2024 | 03/08/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|-----------|------------|--|------------------------|------------------|------------|------------|------------|------|------|

We need assistance hanging a new mirror on an office wall. Thank you.  
Hung mirror as requested

|          |           |        |        |                      |           |            |  |                   |                |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|-----------|------------|--|-------------------|----------------|------------|------------|------------|------|------|
| WO000441 | Completed | Non-PM | Medium | Reactive Maintenance | Custodial | Facilities |  | Historic Building | Richard Teague | 03/01/2024 | 03/04/2024 | 03/04/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|-----------|------------|--|-------------------|----------------|------------|------------|------------|------|------|

Historic courthouse first floor bathroom needs a clean up. Blood in stall according to Glenda.  
cleaned up

|          |           |        |        |                      |          |            |  |                |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------------|------------------|------------|------------|------------|------|------|
| WO000440 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities |  | Justice Center | Lindale Cummings | 02/29/2024 | 03/01/2024 | 03/01/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------------|------------------|------------|------------|------------|------|------|

Light is out over Melody Sadler's Desk as come in front door the desk to the right before going into Barb's Office.  
Replaced all 3 bulbs

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |       |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|-------|------|
| WO000439 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities |  | County Jail | Lindale Cummings | 02/28/2024 | 03/01/2024 | 03/01/2024 | 13.94 | 0.77 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|-------|------|

Shower not draining  
Used air plunger shower is draining as it should.

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|
| WO000438 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities |  | County Jail | Lindale Cummings | 02/28/2024 | 03/01/2024 | 03/01/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|------|------|

Toilet clogged  
Removed 4 pads from pipe. Tested working fine



# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #   | WO Status | Origin | Priority | Work Type            | Work Category         | Site       | Source Asset           | Source Location | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|--|-----------|--------|----------|----------------------|-----------------------|------------|------------------------|-----------------|------------------|------------|------------|------------|---------|---------|
| WO000437   | Completed | Non-PM | Medium   | Reactive Maintenance | Jail Lock Maintenance | Facilities | Circuit Court Building |                 | Richard Teague   | 02/28/2024 | 03/01/2024 | 03/06/2024 | 25.92   | 1.00    |
| <p>We need another key to get into the detention area and a key for the cell doors. Also we need two copies of our master key. made keys</p>                       |           |        |          |                      |                       |            |                        |                 |                  |            |            |            |         |         |
| WO000436   | Declined  | Non-PM | Low      | Reactive Maintenance | Plumbing              | Facilities | County Jail            |                 |                  | 02/27/2024 | 02/28/2024 |            | 0.00    | 0.00    |
| <p>Inmate was washing his hands, stated his wedding ring slipped off and fell into the sink drainthere is no drain catcher in the sink, ring stuck in the pipe</p> |           |        |          |                      |                       |            |                        |                 |                  |            |            |            |         |         |
| WO000435   | Completed | Non-PM | Medium   | Reactive Maintenance | Water Leaks           | Facilities | County Jail            |                 | Lindale Cummings | 02/27/2024 | 02/28/2024 | 03/01/2024 | 19.92   | 1.10    |
| <p>Lower level in C Pod, shower left side shower stays on constantly<br/>Replaced flow valve and burton and shower is working as it should.</p>                    |           |        |          |                      |                       |            |                        |                 |                  |            |            |            |         |         |
| WO000434   | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing              | Facilities | Historic Building      |                 | Lindale Cummings | 02/27/2024 | 02/28/2024 | 03/01/2024 | 18.11   | 1.00    |
| <p>Toilet will not flush<br/>Handle was broken got a new one installed and it flushes as it should.</p>  |           |        |          |                      |                       |            |                        |                 |                  |            |            |            |         |         |
| WO000433   | Completed | Non-PM | Low      | Reactive Maintenance | General               | Facilities | Justice Center         |                 | Lindale Cummings | 02/27/2024 | 02/28/2024 | 02/28/2024 | 0.00    | 0.00    |
| <p>can i get some wd40 my lobby window is sticking on the tracks.<br/>Took some PB blaster over and lubed window slide works great.</p>                            |           |        |          |                      |                       |            |                        |                 |                  |            |            |            |         |         |
| WO000432   | Completed | Non-PM | Medium   | Reactive Maintenance | Special Projects      | Facilities | Justice Center         |                 | Kit Grimes       | 02/26/2024 | 02/27/2024 | 02/27/2024 | 10.25   | 0.50    |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #    | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hours |
|-----------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|-------|
| Work requested: |           |        |          |           |               |      |              |                 |             |            |          |           |         |       |
| Action Taken    |           |        |          |           |               |      |              |                 |             |            |          |           |         |       |
| Comments:       |           |        |          |           |               |      |              |                 |             |            |          |           |         |       |

The middle drawer in Captain LaRose's desk falls completely out when opened. It might be a problem with the drawer tracks.

Tightened screws

|          |           |        |        |                      |          |            |                |             |                  |            |            |            |       |      |
|----------|-----------|--------|--------|----------------------|----------|------------|----------------|-------------|------------------|------------|------------|------------|-------|------|
| WO000431 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities | Justice Center | County Jail | Lindale Cummings | 02/21/2024 | 02/22/2024 | 02/22/2024 | 18.11 | 1.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|----------------|-------------|------------------|------------|------------|------------|-------|------|

Sgt Graham has informed CCIT that Judge Bacon's balliff has informed him there is a light out in his courtroom he would like replaced.

Replaced 4 bulbs and 1 ballast and all lights are working

|          |           |        |        |                      |             |            |             |             |                  |            |            |            |       |      |
|----------|-----------|--------|--------|----------------------|-------------|------------|-------------|-------------|------------------|------------|------------|------------|-------|------|
| WO000430 | Completed | Non-PM | Medium | Reactive Maintenance | Water Leaks | Facilities | County Jail | County Jail | Lindale Cummings | 02/19/2024 | 02/20/2024 | 02/20/2024 | 18.11 | 1.00 |
|----------|-----------|--------|--------|----------------------|-------------|------------|-------------|-------------|------------------|------------|------------|------------|-------|------|

toilet upper level C- Pod constant leaking from the base

The plastic T for flow valves had a pin hole and was pushing water out, replaced it with a new one and leak is gone.

|          |           |        |        |                      |          |            |             |             |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|
| WO000429 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities | County Jail | County Jail | Lindale Cummings | 02/19/2024 | 02/20/2024 | 02/20/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|

both sinks have been clogged for several days, they have tried using the plunger more than once and neither will not drain

Tried air plunger. No good. Tried clobber no luck. Took pipes apart used snake. Cleared hair ball. But had to go to Lowe's and get rubber collar and put on. Sinks are draining fine.

|          |         |        |        |                     |           |            |             |             |                  |            |            |            |      |      |
|----------|---------|--------|--------|---------------------|-----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|
| WO000428 | On Hold | Non-PM | Medium | General Maintenance | Vandalism | Facilities | County Jail | County Jail | Lindale Cummings | 02/19/2024 | 02/20/2024 | 02/20/2024 | 0.00 | 0.00 |
|----------|---------|--------|--------|---------------------|-----------|------------|-------------|-------------|------------------|------------|------------|------------|------|------|

Look at steps, advised that looks like a cable has been messed with.

Expanded metal is coming loose on bottom step Richard will have to take welder over and weld it Back up

|          |           |        |        |                      |                     |            |                   |                   |                  |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|---------------------|------------|-------------------|-------------------|------------------|------------|------------|------------|------|------|
| WO000427 | Completed | Non-PM | Medium | Reactive Maintenance | General Maintenance | Facilities | Historic Building | Historic Building | Lindale Cummings | 02/16/2024 | 02/20/2024 | 02/22/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|---------------------|------------|-------------------|-------------------|------------------|------------|------------|------------|------|------|

Install two speaker covers in ceiling tiles to cover mics in ceiling. CCIT has them on hand.

Took ceiling tiles out and installed mic covers.

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #   | WO Status | Origin | Priority | Work Type            | Work Category | Site       | Source Asset           | Source Location  | Assigned To | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|--|-----------|--------|----------|----------------------|---------------|------------|------------------------|------------------|-------------|------------|------------|------------|---------|---------|
| WO000426   | Completed | Non-PM | Medium   | Reactive Maintenance | Water Leaks   | Facilities | County Jail            | Lindale Cummings |             | 02/14/2024 | 02/15/2024 | 02/16/2024 | 40.75   | 2.25    |
| F-Pod Cell 166 sink leak and the toilet water hesitates to go back down to the lowest point it should be E-Pod Right side shower, will not turn off water stays at full flow<br>Replaced flow valve and lights in E pod right hand shower and fixed a major leak in F pod 166. |           |        |          |                      |               |            |                        |                  |             |            |            |            |         |         |
| WO000425   | Completed | Non-PM | High     | Reactive Maintenance | General       | Facilities | Circuit Court Building | Lindale Cummings |             | 02/14/2024 | 02/14/2024 | 02/14/2024 | 18.11   | 1.00    |
| Repair door lock in building three ash requested by security.<br>Replaced bulbs and ballast in one light fixture in conference room.   |           |        |          |                      |               |            |                        |                  |             |            |            |            |         |         |
| WO000424   | Completed | Non-PM | Medium   | Reactive Maintenance | Lighting      | Facilities | HR Building            | Lindale Cummings |             | 02/13/2024 | 02/14/2024 | 02/14/2024 | 18.11   | 1.00    |
| replace lights<br>Replaced bulbs and ballast in one light fixture in conference room.  |           |        |          |                      |               |            |                        |                  |             |            |            |            |         |         |
| WO000423   | Completed | Non-PM | Medium   | Reactive Maintenance | Lighting      | Facilities | County Jail            | Lindale Cummings |             | 02/13/2024 | 02/13/2024 | 02/13/2024 | 0.00    | 0.00    |
| replace lights in Landry room<br>Replaced 3 bulbs that was bad/misssing in the laundry room.   |           |        |          |                      |               |            |                        |                  |             |            |            |            |         |         |
| WO000422   | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing      | Facilities | County Jail            | Kit Grimes       |             | 02/12/2024 | 02/13/2024 | 02/13/2024 | 44.67   | 2.18    |
| sink in booking, water will not turn off completely constant stream rolling Thank you Sgt. Morrison<br>Went to Lowe's and got new faucet and replaced it job complete  |           |        |          |                      |               |            |                        |                  |             |            |            |            |         |         |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #  | WO Status | Origin | Priority | Work Type            | Work Category         | Site       | Source Asset           | Source Location        | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|---|-----------|--------|----------|----------------------|-----------------------|------------|------------------------|------------------------|------------------|------------|------------|------------|---------|---------|
| WO000421  | Completed | Non-PM | Medium   | Reactive Maintenance | Special Projects      | Facilities | Historic Building      | Historic Building      | Lindale Cummings | 02/08/2024 | 02/14/2024 | 02/16/2024 | 36.22   | 2.00    |
| <p>I have a desk and shelving that I need to get rid of.<br/>                     Removed a desk and cabinet and metal shelf.</p>   |           |        |          |                      |                       |            |                        |                        |                  |            |            |            |         |         |
| WO000420  | Completed | Non-PM | High     | Reactive Maintenance | Water Leaks           | Facilities | County Jail            | County Jail            | Lindale Cummings | 02/06/2024 | 02/07/2024 | 02/07/2024 | 0.00    | 0.00    |
| <p>sink in cell constantly leaking from the bottom, we have been using blankets to soak<br/>                     Opened door between cells and tightened up some hoses the one going to the sink was real loose. Nothing else seemed to be leaking<br/>                     Sgt Morrison 6 FEB 2024</p> |           |        |          |                      |                       |            |                        |                        |                  |            |            |            |         |         |
| WO000419  | Completed | Non-PM | Medium   | Reactive Maintenance | Fire Protection       | Facilities | County Jail            | County Jail            | Richard Teague   | 02/06/2024 | 02/08/2024 | 02/13/2024 | 1126.98 | 55.00   |
| <p>Meet j c I at six a m for kitchen jail firehood test and then all exit lights and fire extinguishers throughout the campus.<br/>                     Walked JCI around and all buildings and got it all done</p>   |           |        |          |                      |                       |            |                        |                        |                  |            |            |            |         |         |
| WO000418  | Completed | Non-PM | High     | Reactive Maintenance | Plumbing              | Facilities | County Jail            | County Jail            | Lindale Cummings | 02/05/2024 | 02/06/2024 | 02/07/2024 | 24.09   | 1.33    |
| <p>Top Tier Toilets are leaking<br/>                     Left top tier toilet was leaking clean water from the main sink water line the crush nut was split in half replaced the nut and it is working properly with no leaks.</p>  |           |        |          |                      |                       |            |                        |                        |                  |            |            |            |         |         |
| WO000417  | Completed | Non-PM | High     | Reactive Maintenance | Plumbing              | Facilities | County Jail            | County Jail            | Lindale Cummings | 02/05/2024 | 02/06/2024 | 02/07/2024 | 0.00    | 0.00    |
| <p>Sinks are not draining at this time<br/>                     Used air plunger on several times and finally got it to go down</p>   |           |        |          |                      |                       |            |                        |                        |                  |            |            |            |         |         |
| WO000416  | Completed | Non-PM | Medium   | Reactive Maintenance | Equipment Maintenance | Facilities | Circuit Court Building | Circuit Court Building | Lindale Cummings | 02/05/2024 | 02/06/2024 | 02/07/2024 | 0.00    | 0.00    |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #   | WO Status | Origin | Priority | Work Type            | Work Category       | Site       | Source Asset | Source Location        | Assigned To      | Originated | Expected   | Completed  | Cost(\$) | Hour(\$) |
|--|-----------|--------|----------|----------------------|---------------------|------------|--------------|------------------------|------------------|------------|------------|------------|----------|----------|
| Work requested   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| Action Taken   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| Comments   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| Could the guys see if they could put Sarah's cubicle door back in the tracks?- we reached out to the company but there is a wait list- also would you be able to tighten her door handle? looks like a small octagon shaped screwdriver is needed- I hand tightened it but it needs more tightening. : ) --- Dale            |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| Put door back on track was fine  |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| WO000415   | Completed | Non-PM | Low      | Reactive Maintenance | Custodial           | Facilities |              | Justice Center         | Richard Teague   | 02/05/2024 | 02/06/2024 | 02/06/2024 | 0.00     | 0.00     |
| we are needing our back office deep swept and moped cleaned office as requested.   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| WO000414   | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing            | Facilities |              | Circuit Court Building | Lindale Cummings | 02/02/2024 | 02/02/2024 | 02/05/2024 | 0.00     | 0.00     |
| the sink is not draining properly - Took plunger over and plunged it several times. It finally broke through and was draining fine.  |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| WO000413   | Completed | Non-PM | Low      | Reactive Maintenance | General Maintenance | Facilities |              | Justice Center         | Lindale Cummings | 02/02/2024 | 02/05/2024 | 02/05/2024 | 10.25    | 0.50     |
| The silver fridge, upstairs - could it be moved to the left a little? I realized yesterday how hard it is to open the fridge door completely to get things out of it. thanks Moved refrigerator to the left about a foot. But they don't need to be storing stuff between it and the wall. The water line goes through there |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| WO000412   | Completed | Non-PM | Medium   | Reactive Maintenance | Jail Lock           | Facilities |              | County Jail            | Lindale Cummings | 02/02/2024 | 02/05/2024 | 02/05/2024 | 0.00     | 0.00     |
| Door 46 is not latching closed. I had control pop the door open several times. The latch seems to be functional but is not catching the lip of the door. Had taken lock apart and put in new parts. Was working. Great   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| WO000411   | Completed | Non-PM | High     | Reactive Maintenance | Special Projects    | Facilities |              | HR Building            | Lindale Cummings | 02/02/2024 | 02/02/2024 | 02/02/2024 | 27.17    | 1.50     |
| Remove desk and cubical from Kim's office  |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |
| Removed the desk and cubical from Kim's office at employee services.   |           |        |          |                      |                     |            |              |                        |                  |            |            |            |          |          |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost (\$) | Hour (\$) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|-----------|-----------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|-----------|-----------|

WO000410 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities County Jail Lindale Cummings 02/01/2024 02/02/2024 02/02/2024 9.06 0.50  
 Kitchen Sink dripping / on dishwasher side  
 It is something to do with the flusher/garbage disposal. Instructed them to contact complete kitchen repair.

WO000409 Completed Non-PM Medium Reactive Maintenance Elevators Facilities Historic Building Lindale Cummings 01/31/2024 01/31/2024 02/01/2024 60.31 3.33  
 work with elevator tech to in stall phones  
 Walked Kone through justice center and circuit court building to install new phones.

WO000408 Completed Non-PM Medium Reactive Maintenance Lighting Facilities County Jail Lindale Cummings 01/29/2024 01/30/2024 02/01/2024 36.22 2.00  
 Several lights out in the Sally Port and in Duryea's office.  
 Replaced all 16 lights in the Sally port that was not working. Also replaced 2 lights in duryea office.

WO000407 Completed Non-PM Low Reactive Maintenance Special Projects Facilities Justice Center Richard Teague 01/29/2024 01/29/2024 01/29/2024 12.96 0.50  
 We need the ceiling tiles notched to allow the t.v. cords to come through the ceiling.  
 Drilled holes in ceiling tiles. As requested.

WO000406 Completed Non-PM Emergency Reactive Maintenance Elevators Facilities County Jail Richard Teague 01/28/2024 01/27/2024 01/28/2024 0.00 0.00  
 Get jail elevator fixed a s a p  
 Contacted cone elevator company hadspirator replaced on jaildoor.  
 Kone elevator responded within one hour of request for emergency service. The elevator was fixed with parts on the jail elevator door.

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #  | WO Status | Origin | Priority | Work Type            | Work Category    | Site       | Source Asset | Source Location   | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|---|-----------|--------|----------|----------------------|------------------|------------|--------------|-------------------|------------------|------------|------------|------------|---------|---------|
| WO000405  | Completed | Non-PM | Low      | Reactive Maintenance | Other            | Facilities |              | HR Building       | Richard Teague   | 01/26/2024 | 01/29/2024 | 01/29/2024 | 19.44   | 0.75    |
| <p>Move Desk to Storage The desk currently in the office for Jackson is an extra desk at this point, and needs to be moved to storage. Please mark as held by Employee Services for any future needs. No rush at all, whenever is good. Thank you!</p> <p>moved desk to ranch</p> |           |        |          |                      |                  |            |              |                   |                  |            |            |            |         |         |
| WO000404  | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing         | Facilities |              | County Jail       | Lindale Cummings | 01/25/2024 | 01/26/2024 | 01/30/2024 | 18.11   | 1.00    |
| <p>Shower in B pod will not turn off.</p> <p>Replaced flow valve.</p>   |           |        |          |                      |                  |            |              |                   |                  |            |            |            |         |         |
| WO000403  | Completed | Non-PM | Medium   | Reactive Maintenance | Lighting         | Facilities |              | Justice Center    | Kit Grimes       | 01/24/2024 | 01/25/2024 | 02/01/2024 | 0.00    | 0.00    |
| <p>Need a light bulb replaced in corner of office by palm tree. Thanks</p> <p>Went and looked all bulbs were on. No issues found</p>  |           |        |          |                      |                  |            |              |                   |                  |            |            |            |         |         |
| WO000402  | Completed | Non-PM | High     | Reactive Maintenance | Fire Protection  | Facilities |              | Justice Center    | Lindale Cummings | 01/24/2024 | 01/24/2024 | 02/01/2024 | 253.54  | 14.00   |
| <p>A j c l with fire alarm system mapping as needed.</p> <p>Stayed with JCI and let them in and out of all areas and they got everything mapped out.</p> <p>Jci has been in the jail 2 days and are now on day 2 in the circuit court building and have more to do</p>            |           |        |          |                      |                  |            |              |                   |                  |            |            |            |         |         |
| WO000401  | Completed | Non-PM | Medium   | Reactive Maintenance | Special Projects | Facilities |              | Historic Building | Richard Teague   | 01/24/2024 | 01/24/2024 | 01/25/2024 | 40.98   | 2.00    |
| <p>Install outfit shelf and commission back office. Relocate 11 computer items from room 102 to back commission office.</p> <p>Went to Lowe's in Springfield and got 2 4 foot shelves and assembled them and put them in Ralph's old office area.</p>                             |           |        |          |                      |                  |            |              |                   |                  |            |            |            |         |         |
| WO000400  | Completed | Non-PM | Medium   | Reactive Maintenance | Plumbing         | Facilities |              | County Jail       | Kit Grimes       | 01/23/2024 | 01/23/2024 | 01/23/2024 | 7.61    | 0.42    |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type            | Work Category | Site       | Source Asset | Source Location | Assigned To | Originated | Expected   | Completed  | Cost \$ | Hours |
|--------------|-----------|--------|----------|----------------------|---------------|------------|--------------|-----------------|-------------|------------|------------|------------|---------|-------|
| WO000399     | Completed | Non-PM | Medium   | Reactive Maintenance | Lighting      | Facilities |              | County Jail     | Kit Grimes  | 01/23/2024 | 01/23/2024 | 01/23/2024 | 24.09   | 1.33  |

the sink is clogged  
 Cleared the drain with the air plunger and it is draining as it should be.  
 Cell 247 light is leaking  
 Looked at the light it is leaking water from a leak I suspect to be the roof or wall above the cell as we cannot pinpoint the leak and it only leaks when it rains.

|          |           |        |      |              |                           |            |  |             |            |            |            |            |      |      |
|----------|-----------|--------|------|--------------|---------------------------|------------|--|-------------|------------|------------|------------|------------|------|------|
| WO000398 | Completed | Non-PM | High | Storm Damage | Winterization Preparation | Facilities |  | HR Building | Kit Grimes | 01/23/2024 | 01/23/2024 | 01/23/2024 | 0.00 | 0.00 |
|----------|-----------|--------|------|--------------|---------------------------|------------|--|-------------|------------|------------|------------|------------|------|------|

Check all sidewalks and entryways and salt where needed  
 Went around to all buildings and put out salt where needed. Used several bags. But all is in good shape.  
 Put salt down sidewalks and parking lots.  
 I put salt down on all sidewalks and parking lots sunday before freezing rain event.

|          |           |        |        |                      |                           |            |           |                  |                              |            |            |            |       |      |
|----------|-----------|--------|--------|----------------------|---------------------------|------------|-----------|------------------|------------------------------|------------|------------|------------|-------|------|
| WO000397 | Completed | Non-PM | High   | Reactive Maintenance | Winterization Preparation | Facilities |           | HR Building      | Richard Teague               | 01/21/2024 | 01/21/2024 | 01/21/2024 | 0.00  | 0.00 |
| WO000396 | Completed | Non-PM | Medium | Reactive Maintenance | Equipment Maintenance     | Facilities | Truck-005 | Maintenance Shop | Maintenance Lindale Cummings | 01/18/2024 | 01/18/2024 | 01/18/2024 | 36.22 | 2.00 |

Change engine oil and front brake pads  
 Drained engine oil refilled engine oil and filter 6qts. Removed front brake pads and replaced with new pads.  
 WO000395 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities  
 Replace water heater pump  
 Went to star mechanical and spent 1200 on new pump went back to planning and zoning building an installed.



# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost \$ | Hours(s) |
|--------------|-----------|--------|----------|-----------|----------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|----------|
|--------------|-----------|--------|----------|-----------|----------|------|--------------|-----------------|-------------|------------|----------|-----------|---------|----------|

WO000394 Completed Non-PM High Reactive Maintenance Electrical Facilities County Jail Kit Grimes 01/18/2024 01/18/2024 01/18/2024 25.90 1.43  
 Cell door lock. Has blown the fuse three times in the last week. Unknown cause/reason.  
 Pulled the lock checked all connections found it was in a bind when opening fixed that and was working as it should.

WO000393 Completed Non-PM Low Reactive Maintenance Carpentry Facilities County Jail Lindale Cummings 01/17/2024 01/18/2024 01/18/2024 15.78 0.77  
 Rubber Seal around bottom of floor in Lobby  
 Went to Lowe's and got glue and glued mop board back down

WO000392 Completed Non-PM High Reactive Maintenance Elevators Facilities Justice Center Richard Teague 01/16/2024 01/16/2024 01/16/2024 18.11 1.00  
 call elevator repair/ cone  
 Elevator company came out and lubed the slides and the elevator is not jumping or making anymore noise

WO000391 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities County Jail Lindale Cummings 01/16/2024 01/16/2024 01/16/2024 13.58 0.75  
 B Pod having issues with shower drain  
 Used drain o and plunger and got it draining like it should

WO000390 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities County Jail Lindale Cummings 01/15/2024 01/16/2024 01/16/2024 30.06 1.66  
 Toilet was flushed and then failed to drain also overflowing the bathroom floor Multiple times with the plunger were attempted, no resolution  
 Took a new plunger and scrub brush over to this restroom and plunged the toilet and it flushed as it should several times.

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #  | WO Status      | Origin | Priority | Work Type              | Work Category             | Site       | Source Asset           | Source Location        | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|---|----------------|--------|----------|------------------------|---------------------------|------------|------------------------|------------------------|------------------|------------|------------|------------|---------|---------|
| WO000389  | Completed      | Non-PM | High     | Preventive Maintenance | Winterization Preparation | Facilities | County Jail            | County Jail            | Kit Grimes       | 01/12/2024 | 01/12/2024 | 01/16/2024 | 64.98   | 3.00    |
| Pre salt all sidewalks and parking lots.  |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| Salted all sidewalks and all parking lots.  |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| WO000388  | Completed      | Non-PM | Medium   | Reactive Maintenance   | Plumbing                  | Facilities | County Jail            | County Jail            | Richard Teague   | 01/12/2024 | 01/12/2024 | 02/10/2024 | 0.00    | 0.00    |
| repair fail water heater leak   |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| called in at 1:30am shut water off to heater. will call in plumbing company after 8:00am bypass valve open to backfeed cell block E and F |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| WO000387  | Completed      | Non-PM | Medium   | Reactive Maintenance   | Special Projects          | Facilities | Justice Center         | Justice Center         | Lindale Cummings | 01/11/2024 | 01/11/2024 | 01/16/2024 | 55.78   | 3.08    |
| We need two televisions hung in the CCSO training room.   |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| Installed both tvs as the sheriff directed.   |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| WO000386  | Completed      | Non-PM | Medium   | Reactive Maintenance   | Plumbing                  | Facilities | County Jail            | County Jail            | Lindale Cummings | 01/10/2024 | 01/10/2024 | 01/10/2024 | 0.00    | 0.00    |
| Toilet is stopped up  |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| Removed clogged from toilet.  |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| WO000385  | Completed      | Non-PM | Medium   | Reactive Maintenance   | Special Projects          | Facilities | Historic Building      | Historic Building      | Kit Grimes       | 01/09/2024 | 01/11/2024 | 01/25/2024 | 155.52  | 6.00    |
| remove all paint from windows.  |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| All painted windows on historic courthouse has been removed. ES building is all that's left.  |                |        |          |                        |                           |            |                        |                        |                  |            |            |            |         |         |
| WO000384  | New Work Order | Non-PM | Medium   | Reactive Maintenance   | Equipment Maintenance     | Facilities | Circuit Court Building | Circuit Court Building | Kit Grimes       | 01/09/2024 | 01/22/2024 |            | 0.00    | 0.00    |

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #   | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Original Date | Expected | Completed | Cost (\$) | Hour(s) |
|----------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|---------------|----------|-----------|-----------|---------|
| Work requested |           |        |          |           |               |      |              |                 |             |               |          |           |           |         |
| Action Taken   |           |        |          |           |               |      |              |                 |             |               |          |           |           |         |
| Comments       |           |        |          |           |               |      |              |                 |             |               |          |           |           |         |

Replace Batteries in Judge parking gate

|          |           |        |        |                      |          |            |  |          |            |            |            |            |       |      |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------|------------|------------|------------|------------|-------|------|
| WO000383 | Completed | Non-PM | Medium | Reactive Maintenance | Plumbing | Facilities |  | Building | Kit Grimes | 01/09/2024 | 01/18/2024 | 03/01/2024 | 81.96 | 4.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|----------|------------|------------|------------|------------|-------|------|

replace all batteries in all flush valves and sinks

Got batteries in circuit court building changed and historic All batteries in all buildings are changed.

|          |           |        |        |                      |      |            |  |      |            |            |            |            |      |      |
|----------|-----------|--------|--------|----------------------|------|------------|--|------|------------|------------|------------|------------|------|------|
| WO000382 | Completed | Non-PM | Medium | Reactive Maintenance | HVAC | Facilities |  | Jail | Kit Grimes | 01/09/2024 | 01/19/2024 | 01/11/2024 | 0.00 | 0.00 |
|----------|-----------|--------|--------|----------------------|------|------------|--|------|------------|------------|------------|------------|------|------|

Replace all batteries in thermostats in all buildings as needed.

Went to Lowe's and got batteries and went to all buildings and changed out all batteries in thermostats

|          |           |        |        |                      |          |            |  |             |                  |            |            |            |        |       |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|--------|-------|
| WO000381 | Completed | Non-PM | Medium | Reactive Maintenance | Lighting | Facilities |  | HR Building | Lindale Cummings | 01/09/2024 | 01/09/2024 | 01/09/2024 | 409.80 | 20.00 |
|----------|-----------|--------|--------|----------------------|----------|------------|--|-------------|------------------|------------|------------|------------|--------|-------|

replace light in HR building lobby

Replaced light bulbs

|          |           |        |      |                      |       |            |  |      |            |            |            |            |        |       |
|----------|-----------|--------|------|----------------------|-------|------------|--|------|------------|------------|------------|------------|--------|-------|
| WO000380 | Completed | Non-PM | High | Reactive Maintenance | Other | Facilities |  | Jail | Kit Grimes | 01/09/2024 | 01/09/2024 | 01/10/2024 | 388.46 | 18.96 |
|----------|-----------|--------|------|----------------------|-------|------------|--|------|------------|------------|------------|------------|--------|-------|

salt/ pre treat sidewalks after rain passes

Got side by side out and salted all parking lots and side walks

|          |           |        |      |                      |            |            |  |      |            |            |            |            |      |      |
|----------|-----------|--------|------|----------------------|------------|------------|--|------|------------|------------|------------|------------|------|------|
| WO000379 | Completed | Non-PM | High | Reactive Maintenance | Mechanical | Facilities |  | Jail | Kit Grimes | 01/08/2024 | 01/09/2024 | 01/09/2024 | 0.00 | 0.00 |
|----------|-----------|--------|------|----------------------|------------|------------|--|------|------------|------------|------------|------------|------|------|

Door in B Pod will shut but will not open up after being closed

Changed fuse in fuse panel in booking

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order # | WO Status | Origin | Priority | Work Type | Work Category | Site | Source Asset | Source Location | Assigned To | Originated | Expected | Completed | Cost (\$) | Hour(s) |
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|-----------|---------|
|--------------|-----------|--------|----------|-----------|---------------|------|--------------|-----------------|-------------|------------|----------|-----------|-----------|---------|

WO000378 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities County Jail Kit Grimes 01/08/2024 01/08/2024 01/09/2024 13.58 0.75

Sinks are not draining in either cell. Staff attempted to use plunger with negative results.

Sinks drain as they should.

WO000377 Completed Non-PM High Reactive Maintenance Special Projects Facilities Maintenance Shop Teague 01/08/2024 01/10/2024 01/11/2024 72.00 3.00

Move all custodial cleaning products from the shop to the circuit court building.

moved all cleaning products from shop building to circuit court building storage.

WO000375 Completed Non-PM Medium Reactive Maintenance Lighting Facilities Historic Building Lindale Cummings 01/05/2024 01/08/2024 01/08/2024 10.25 0.50

Personal Property has a Light going out

Replaced all 4 bulbs. Working fine

WO000374 Completed Non-PM Medium Reactive Maintenance Plumbing Facilities County Jail Lindale Cummings 01/03/2024 01/04/2024 01/08/2024 30.74 1.50

Shower drain is extremely slow, backing up into the booking area. Have attempted plunging it, but no improvement.

Tried draino with no success then tried clobber no success then plugged on it for 15 more minutes and it went down.

WO000373 Completed Non-PM Medium Reactive Maintenance Special Projects Facilities Resource Building Kit Grimes 01/02/2024 01/11/2024 01/08/2024 655.68 32.00

remove all x-mass lights.

Removed all Christmas light and ornaments

# Work Order Summary w/ Details

Date Printed: 04/18/2024

| Work Order #  | WO Status | Origin | Priority | Work Type              | Work Category | Site       | Source Asset | Source Location | Assigned To      | Originated | Expected   | Completed  | Cost \$ | Hour(s) |
|---|-----------|--------|----------|------------------------|---------------|------------|--------------|-----------------|------------------|------------|------------|------------|---------|---------|
| WO000372  | Completed | Non-PM | Medium   | Reactive Maintenance   | Electrical    | Facilities |              | Justice Center  | Lindale Cummings | 12/29/2023 | 01/02/2024 | 01/02/2024 | 48.00   | 2.00    |
| Lights in the evidence hall not turn on, may be out. POC is Kathy, Evidence Custodian<br>Replaced all light bulbs.  |           |        |          |                        |               |            |              |                 |                  |            |            |            |         |         |
| WO000371  | Completed | Non-PM | Medium   | Reactive Maintenance   | Lighting      | Facilities |              | Justice Center  | Kit Grimes       | 12/29/2023 | 12/29/2023 | 01/02/2024 | 0.00    | 0.00    |
| there is a light out in room 109 lobby<br>replaced bad lights   |           |        |          |                        |               |            |              |                 |                  |            |            |            |         |         |
| WO000370  | Completed | Non-PM | Medium   | Vandalism              | Plumbing      | Facilities |              | County Jail     | Lindale Cummings | 12/27/2023 | 12/28/2023 | 12/28/2023 | 21.19   | 1.17    |
| Toilet is clogged and claim the water is not working at the sink<br>Toilet was clear and working as it should adjusted sink timer for both flow valves and replaced on button everything was working as it should. *cannot adjust water pressure* |           |        |          |                        |               |            |              |                 |                  |            |            |            |         |         |
| WO000369  | Completed | Non-PM | Medium   | Preventive Maintenance | Plumbing      | Facilities |              | County Jail     | Lindale Cummings | 12/27/2023 | 12/28/2023 | 12/28/2023 | 18.11   | 1.00    |
| sink is clogged.<br>Cleared both 248 and 249 sinks in f pod   |           |        |          |                        |               |            |              |                 |                  |            |            |            |         |         |
| WO000368  | Completed | Non-PM | Medium   | Vandalism              | Plumbing      | Facilities |              | County Jail     | Lindale Cummings | 12/26/2023 | 12/26/2023 | 12/26/2023 | 13.58   | 0.75    |
| Replace toilet button<br>Toilet button in D pod had been messed with and unbolted from the wall. Bolted it back to the wall.  |           |        |          |                        |               |            |              |                 |                  |            |            |            |         |         |
| WO000367  | Completed | Non-PM | Medium   | Reactive Maintenance   | Plumbing      | Facilities |              | County Jail     | Richard Teague   | 12/22/2023 | 12/26/2023 | 12/26/2023 | 0.00    | 0.00    |
| Run more drain cleaner in cell seventy four's urinal floor drain. Make sure it is draining as it should before you leave. Sheriff is taking steps to make sure no more defecating or trash is in this drain we can move forward                   |           |        |          |                        |               |            |              |                 |                  |            |            |            |         |         |