

Christian County Commission

June 15, 2009

Convene

Presiding Commissioner John Grubaugh called the meeting of the County Commission to order at 9:30 a.m. on June 15, 2009 at the County Commission Office. Attendance: John Grubaugh, Present: Bill Barnett, Present: Tom Huff, Absent. County Clerk Kay Brown is taking the minutes.

9:30 a.m. - Kay Brown, County Clerk Re: Destruction of Records

The meeting was attended by Commission Secretary Cindy Childress.

The following documents the County Clerk will destroy in compliance with the Secretary of State retention schedule.

2009 Expired Documents to Destroy

Dr. Pepper coin operated cooler agreement for cans or one-way bottles 7-11-1983
Account-ability usage agreement with Alternative Computer Services 9-8-1998
Kolar-Henderson Copy Systems maintenance agreement for copy machine 8-13-1994
Kimberly-Clark agreement with Clark Products for certain janitorial products 11-12-2002
GTE agreement with GTE Missouri 4-30-1994
Area Wide Marketing agreement with Area Wide Marketing 3-3-1989
Automobile Lease Agreement for 1989 Ford Ambulance 5-1-1995
Agreement with Manatron, Inc. for software 12-31-1992
Agreement with Mull Map Service for plat books 11-3-1989
Monthly receipts from 7-2004 - 11-2005
Annual Secretary of the Board Reports for Greene County School District R-VIII 1996-2003
Annual Secretary of the Board Reports for Republic School District 1998-2007
Copies of a Scholarship for Matthew Milligan 2005
OACAC CETA Work Experience Programs Worksite Standards Agreement - 1983
Maize & Blue Carpet Cleaning Inc. from 1991-2003 Vs Fleet Business Credit, LLC
2000 and 2003 Form 11A and Form 11 (destroy when 5 years old)
Route Service Report Receipts for Vending 5/10/1994 - 7/31/1997
Voter Canvass of 1986 028.020
Receipts from 1990 and 1995
Inventory list from 1984 and 1985 for Sheriff's Dept.
Collector Delinquent Tax Sale 1997,1999 (Destroy when 5 years old)
Sheriff's Sale 1985 & 1994 (Destroy when 10 years old)
2000 Letters to Political Subdivisions and to the State Auditor's office (Destroy in 5 years)
Tax forms 1309, 1310, 1313 for 2000, 2001
1996 grant applications by Michelle Manning, Tessa Nalley, and Thayana Kamolmastrat
2004 Moved Out of County, Duplicates, Voter Registration, Deaths, and Address Changes (5 years old)
Granting of General Authority Pursuant to Section 229.100 RSMo. To Cross County Right-of Way 4-15-88.
Contract for services by and between Christian County and The Missouri Department of Natural Resources 7-14-86.
Stone County Jail Facility Fee Agreement 12-30-91.
Agreement between Greene County Curt and Christian County Court re : Blacktop Road & Cost. 9-24-76.
Warranty Protection for Christian County Curt/County Clerk and Traksan Equipment 11-24-97.
Agreement between Scott Brothers Construction & Christian County re: Low Water Bridge 8-23-82.
Permission to H. Epps Company re: Bury cable under two different roads. 10-28-88.

Professional Services with Bussell, O'Neal & Hall re: Gary Melton 10-1-96.
Agreement for administrative services with Tausz Financial Corporation 4-5-93.
File of Warranties from 1993-1997.
Radio Bids for 911 Sheriff's office Feb. 1994
Patrol Car Bids for the Sheriff's Department 1990 -2002
Sheriff's Department Motorola Contracts 1994.
Electrical Contractors agreement for generators 1990-1995.
Agreement with Communications Associates for a Stencil 8 Track VHS Communications Recorder
2-11-94.

004.EDU 017 Annual Report of the County Clerk to the State Board of Education
For years 2003-2007 Destroy completion of Audit
Elevator Bids form 1994
2003-2005 Treasurer's monthly bank reconciliation
University of Missouri Extension receipts from 1991-2002
Work sheets for Financial Statements for 1994, 1995,
Financial Institution Tax County Distribution from 1970-, 1978, 1/15/1988 - 12/13/1999

9:45 a.m. Sam Yarnell, County Auditor Re: Meeting Update

The meeting was attended by Commission Secretary Cindy Childress , Chief Deputy Clerk Norma Ryan, Treasurer Karen Matthews, Recorder Roy Meadows and George Van Hoesen.
The Commission met with County Auditor Sam Yarnell to discuss possible policies and reinforcement issues of certain county policies. The Auditor was made aware of these issues at a recent training conference.

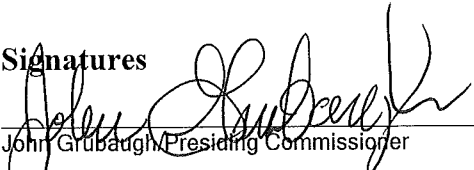
1:30 p.m. Office Holders Meeting

The meeting was attended by Commission Secretary Cindi Childress , Chief Deputy Clerk Norma Ryan, Christian County Headliner News Editor, Donna Osborn, Chief Brian Cathey, Public Administrator Ken Davis, Teri Goodall of Juvenile, County Clerk Kay Brown, Recorder Roy Meadows, Collector Ted Nichols, Chief Deputy Assessor Angie Trumble, County Auditor Sam Yarnell, P & Z Senior Planner Todd Wiesehan, Renatte Wardlow and Gordon Carriker of the University of Missouri Extension, Prosecuting Attorney Ron Cleek, Office Administrator Suzanne Frakes, P & Z Administrator Bob Atchley, and Resource Management Administrator Jim Bresee.

The Commission has been tracking the county's revenue and we are down by 9.52%. The Commission budgeted a flat budget but the budget must be reduced by additional 10% by each office. Most of the offices can find a 10% reduction. The Commission stated that we must be better time managers and prohibit our employees from accruing comp time. A hiring freeze was also discussed. The Commission requested that all the offices present to the Commission an amended budget with a 10% decrease by next Thursday.

Motion/Vote - Accept the June 8 and June 11, 2009 Minutes

Western Commissioner Bill Barnett made a motion to accept the minutes for June 8 and June 11, 2009 minutes. Tom Huff seconded the motion. The motion passed by vote: John Grubaugh (Yes), Bill Barnett (Yes), Tom Huff (Yes).

Signatures

John Grubaugh, Presiding Commissioner

June 15, 2009