

Christian County Commission

June 02, 2008

Convene

Presiding Commissioner John Grubaugh called the meeting of the County Commission to order at 10:00 a.m. on June 2, 2008 at the County Commission Office. Attendance: John Grubaugh, Present: Bill Barnett, Present: Tom Huff, Present.

10:00 a.m. Kay Brown, County Clerk -- RE: Records Destruction

The Commission met with Kay Brown to record the destruction of records. The following is a list of those documents that will be destroyed:

0028.005 Ballot Petitions Destroy 3 years from time of submission

2004- June Highway & Transportation Petition
2004 April White River Casino
2005 - January 14th, 2005 Ozark Rural Fire Protection Petition

Prisoner Board Billing from November 1995 to January 1996
Delinquent local sales taxes from 1994
Inventory list from 1957-1984
Budget work papers from 1999
Pay Vouchers for Deputy Juvenile Officer for 1998 and 1999
Budget Worksheets for 1999 Budget
Personal Property Assessment sheets for 1990
1995 Form 11A

GS 044 Commission and Appointment Records Destroy 1 year after expiration of appointment
Board Committee files; Appointment files
Reappointments letters dated May 5, 1993, February 21, 1992, January 26, 1993, Nov. 9, 1992, March 12, 1993, Dec. 21, 1992, Dec. 21, 1992, December 14, 1992 from City of Ozark, City of Fremont Hills, City of Billings, City of Nixa, City of Clever
Oaths of Office for 1999 April Election Road Districts
2000 Year Oaths of Office for April Election Road Districts
1993 Year Oath of Office Dennis Clinton for Ambulance District #5
GS 014 Mailing Lists-- Minimum Retention: Destroy when superseded or obsolete
Voter Canvass done 7/6/1981
Record of sale of land for taxes-destroy 5 years old
Tax sale Book 1998
GS 055 Bid Records Retention: Accepted, destroy 5 years after contract expiration if filed separately from Contracts and Agreements. Rejected, destroy when 3 years old or on completion of audit whichever is later.
Also Called: Bids and Quotes File, Bids and Specs

2004 Christian County Bid Files DESTROY LIST

State Contract on Pull-Type Asphalt Paver (Contract 8/20/02-8/20/04)
MODOT Contracts on Tractors & Brush Cutters (C-2) (Contract 8/08/03-8/08/04)
State Contract - Light Truck (Bid 4/02/04)
Plat Books & County Maps (Rejected bids 3/19/04)
Postage for Tax Statement Mail Out (Rejected bids 9/24/04)

Image Conversion (Recorder) 2 Files: (Rejected bids December 9th & December 20th))
Electronic Scales (Recycling) (Rejected bids 9/02/04)
Tractor & Brush Cutter (C-2) (Rejected bids 11/16/04) (Contract exp 8/08/03-08/30/04)
Repairs to Hawkins Bridge (Rejected bids 9/10/04)
Ford/Tiger /Brush Cutter & Crown Victoria (Sold to Keith Thornton 2/27/04)
Road Oil (Rejected bids 3/11/04)
County Vehicles - 1 Truck, 2 Cars (Bids for sale of Sheriff Vehicles 8/19/04)
Spreader Bed & Plow (C-2) (Rejected bids 10/18/04)
Deputy Uniforms (Rejected bids 3/26/04 --11/16/04)
Vehicle Repair & Maintenance (Rejected bids 1/09/04)
Computers (Sheriff) (Rejected bids 5/20/04)
Generator (Jail) (Rejected bids 12/15/03)
Deputy Uniforms (Rejected bids 3/26/04)

Bids from December 1977 for the renovation of the Circuit Court Room

CGI Long Distance Services Rate Sheet (Accepted 3-9-2001)
January through August 1989 Claim for Reimbursement for Child Support Enforcement
Postage Receipt for March 27, 1987
Maintenance Agreement for Copiers: Service Agreements from 1981 through 1994
CGI Long Distance agreement 2001 (CGI went bankrupt and is no longer our carrier)
Royal 1803Z MR, Olivetti 1810, Olivetti 1400, Konica 2020, Konica 1790, Konica 1500, Konica 1503,
Royal 1500, Konica 2803,
IBM Electric II Typewriter Service Agreement 2/2/1981 - 1/31/82
Preventative Maintenance Agreement:
D& D Office Products, Inc. Toshiba BD-728 (1980, 1981, 1982)
Springfield Copy Products, Inc. Toshiba 32, 1981 Preventative Maintenance
1974 and 1983 Pitney Bowes Equipment Maintenance Agreement
1989, 1990, 1991, 1992 and 1993 Mules usage percentage by the Sheriff, Ozark, Billings, Clever, and
Sparta Police Departments
Correspondence from Dept. of Social Services Child Support regarding changes.
County Pest Control Service Agreement for 1985.
Declaration of Candidacy for Christian County Ambulance District for 1984 and 1985
004. EDU 009 Reports Generated By School, County Clerk, County Treasurer or County Superintendent
Levy and Apportionment of District School Funds [no student names];
DESE Reports for 2000 and 2001
Letters to Political Subdivision of Preliminary Assessed Values
September 1992 Public Assistance Draft - obsolete
April 13, 1995 Proposed Federal Register --obsolete
Declarations of Candidate for Nomination for 2002
Request for fiscal note to the Legislative Research Oversight Division 11/18/93 and 1/16/1997

11:00 a.m. Karen Mathews, County Treasurer -- Banking

The Commission met with Treasurer, Karen Mathews, Collector, Ted Nichols, Commission Secretary, Lori Biery, County Counselor, John Housley Norma Ryan, Chief Deputy Clerk, Assistant Prosecutor Donovan Dobbs and Dan Mathenia from Ozark Bank to discuss the banking depository agreement.

The independent auditor made a recommendation for a new bank depository agreement. The Treasurer has worked over a year on the banking agreement and the document was reviewed and approved by Andy Marmouget, the independent auditor. The agreement was for the Treasurer, County Clerk, and the Prosecuting Attorney. Presiding Commissioner, Grubaugh, liked the agreement particularly section 7.2 but he wanted to have the agreement to be inclusive of all the elected officials. The Treasurer wanted the

agreement to be signed but the Commission could not agree. Western Commissioner, Barnett requested that they approve the agreement for the three office holders and the other office holders could create their own. County Counselor, John Housley was going to contact other elected officials to include them in the depository agreement. The Commission scheduled a meeting for June 16th with the officeholders to discuss the banking agreement.

Collector Nichols made the suggestion of having internet read-only provided to the County Auditor. He also wanted to know about the withdrawal of funds in the banking agreement. In the past, the Collector had funds withdrawn from his account without his knowledge.

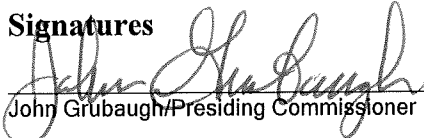
**1:30 p.m. Debbie Harms, Mercy Health Plans and Trevor Croley, Croley Insurance
RE: Mid-Year Review**

The Commission met with Debbie Harms and Trevor Croley to discuss the mid-year review of the County health insurance program. There were 110 county employees that signed up for the My Choice Program. There was discussion of having the wellness bus to come in September for the City of Ozark and for all the county employees.

Approve the Minutes

The Commission approved the minutes for the minutes for May 22, and May 29th tom and bill seconded.

Signatures


John Grubaugh/Presiding Commissioner